

**Rock Valley College
Community College District No. 511
3301 N Mulford Road, Rockford, IL 61114
COMMITTEE OF THE WHOLE MEETING**

5:45 p.m. Tuesday, January 10, 2023

NOTE: LATER START TIME FOR THIS MEETING ONLY

On December 08, 2022, Governor Pritzker issued the thirty-seventh Gubernatorial Disaster Proclamation for all counties in Illinois. Due to the COVID-19 health pandemic, Howard J. Spearman, Ph.D., president of Rock Valley College, has determined that an in-person meeting is not practical, prudent, or feasible based on the Disaster Proclamation. Under Section 7 (e) (4) of the Open Meetings Act (5 ILCS120/7(e)(4)), this meeting will be held without the physical presence of a quorum at the meeting location.

Meeting Location: Building E, Rock Valley College, 3301 N. Mulford Road, Rockford, IL 61114. Howard J. Spearman, Ph.D., president of Rock Valley College, or his designee as chief administrative officer, will be physically present at the meeting location. **Trustees/members, citizens, faculty, and staff may attend the meeting via teleconference or videoconference.**

Access to the Board of Trustees meeting is provided via teleconference online <https://rockvalleycollege-edu.zoom.us/j/94045510300?pwd=SXR2L3JXbnJmb1U4UmtqK1dxajhLZz09> or by phone at 312-626-6799 using Meeting ID: 940 4551 0300 Passcode: 777032. The meeting will include an opportunity for public comment. Any public member who would like to make a public comment can submit their public comment via email to RVC-BoardPC@rockvalleycollege.edu by 3:15 p.m. on January 10, 2023. Public comments submitted via email will be announced during the public comment portion of the meeting.

AGENDA

- A. Call to Order**
- B. Roll Call**
- C. Communications and Petitions (Public Comment)**
- D. Recognition of Visitors**
- E. Review of Minutes:** Committee of the Whole November 15, 2022
- F. General Presentations**
- G. Teaching, Learning & Communications Discussion: Board Liaison Trustee Cudia**
 - 1. Enrollment Update
 - 2. Career and Technical Education Running Start Memorandum of Understanding RPS #205
- H. Finance Discussion: Board Liaison Trustee Trojan / Trustee Soltow**
 - 1. Purchase Report(s) (A and B)
 - 2. Cash and Investment Report
- I. Operations Discussion: Board Liaison Trustee Kearney**
 - 1. Amendment to Faculty Memorandum of Agreement / Dental Hygiene Coordinator Pilot
 - 2. Personnel Report
 - 3. Facilities Master Plan Update
 - 4. IBHE Equity Plan Update
 - 5. Board Policy 3:10.030 Access to Personnel Files (Tabled 12/13/2022 Board of Trustees Meeting)
 - 6. Repeal Board Policy 4:10.180 Communicable Disease, Students – Second Reading
 - 7. Rock Valley College Events Calendar
- J. Other Business:**
 - 1. New Business
 - 2. Unfinished Business
- K. Adjourn to Closed Session** to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), all in accordance with the Illinois Open Meetings Act.
- L. Reconvene Open Session**

**Rock Valley College
Community College District No. 511
3301 N Mulford Road, Rockford, IL 61114
COMMITTEE OF THE WHOLE MEETING**

5:45 p.m. Tuesday, January 10, 2023

NOTE: LATER START TIME FOR THIS MEETING ONLY

- M. Next Regular Board of Trustees meeting:** January 24, 2023, at 5:15 p.m.; Meeting will be held virtually via teleconference or in-person in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus when Illinois statute permits.
- N. Date of Board of Trustees Retreat:** January 28, 2023, 8:30 a.m., Meeting will be held virtually via teleconference or in-person in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus when Illinois statute permits.
- O. Next Committee of the Whole meeting:** February 14, 2023, at 5:15 p.m.; Meeting will be held virtually via teleconference or in-person in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus when Illinois statute permits.
- P. Adjourn**

Gloria Cudia, Board Vice Chair Acting as Board Chair

**Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
Karl J. Jacobs Center for Science and Math (JCSM), Room 2106**

**BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, November 15, 2022
MINUTES**

Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting was called to order at 5:16 p.m. by Chairperson Jarid Funderburg.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Jarid Funderburg	Ms. Crystal Soltow joined at 6:29 p.m.
Mr. Robert Trojan	Ms. Gloria Cudia
Mr. Paul Gorski	Mr. John Nelson
Ms. Lynn Kearney	Mr. Ryan Russell, Student Trustee

Also Present: Dr. Howard Spearman, President; Ms. Ellen Olson, Vice President of Finance; Mr. Jim Handley, Vice President of Human Resources; Mr. Rick Jenks, Vice President of Operations; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Keith Barnes, Vice President of Equity and Inclusion; Dr. Hansen Stewart, Vice President of Industry Partnerships and Community Engagement; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Amanda Smith, Vice President of Liberal Arts & Adult Education; Ms. Betsabe Saucedo, Interim Assistant to the President; Ms. Tracy Luethje, Administrative Assistant to the Vice President of Operations; Attorney Joseph Perkoski, Robbins Schwartz.

Board Member Attendance by Means Other Than Physical Presence

Trustee Trojan made a motion, seconded by Trustee Nelson, to allow Trustee Crystal Soltow to attend the November 15, 2022, Board of Trustees Committee of the Whole meeting by means other than physical presence. The motion was approved by a unanimous roll call vote.

Communications and Petitions

There were no public comments, communications, and/or petitions.

Recognition of Visitors

Dr. Spearman recognized Ms. Lindsey Fish from Sikich, LLC.

Review of Minutes

There were no comments on the minutes from the October 11, 2022, Board of Trustees Committee of the Whole meeting.

General Presentations

There were no general presentations.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Cudia

1. Enrollment Update

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the FY2023 Enrollment Update. Ms. Snider stated that enrollment is 71% of the goal for spring, and is at 85% of the budget. Ms. Snider said that Winterim 2022 begins December 12, 2022, and Spring 2023 begins January 14, 2023. Discussion ensued.

2. Fall 2022 Student Profile

Ms. Snider presented the Fall 2022 Student Profile. Ms. Snider stated that the report provided information describing students enrolled in Arts, Sciences, and Career Education (ASCE) credit courses at RVC in the Fall 2022 term. The report provides a visual brief of multiyear comparisons and demographics of who is currently attending RVC, who are the students attending RVC for the first time, and who are the students taking college classes for the first time. Data in this Student Profile report was captured with compliance submissions made to the Illinois Community College Board (ICCB). Specifically, the A1 (Annual Enrollment) and E1 (14th Day Census Enrollment for Fall). Student profile data pulled from the ASCE credit students and other general submissions were also used to develop the Student Profile report. Discussion ensued.

3. RVC Strategic Plan Update

Ms. Snider presented the RVC Strategic Plan Update. Ms. Snider stated that she would focus on the progress toward the Fiscal Year 2023 goals. Ms. Snider discussed the following categories: Enrollment/Growth, Student Success/Retention/Graduation, Employees, Finance (Revenue Producing/Cost Efficiencies/Rate of Investment), and Community. Ms. Snider reviewed each strategic plan goal and the status of that goal. Ms. Snider concluded her presentation with a Divisional Success Story of Industry Partnerships and Community Engagement. The success story included the development of a framework to measure partnership engagement. In addition, the analysis of historical revenue data was established, with assistance from Finance, and the Career and Technical Education (CTE) Running Start Program was created. Discussion ensued.

4. Academic Calendar 2024-2025

Dr. Amanda Smith, vice president of liberal arts and adult education, reviewed the 2024-2025 Academic Calendar. The College is submitting a full calendar beginning with Summer Session 2024 and ending with Summer Interim 2025, allowing a fiscal and academic year alignment. The Administration recommends that the Board of Trustees approve the 2024-2025 Academic Calendar.

Finance Discussion: Board Liaison Trustee Trojan / Trustee Soltow

1. Fiscal Year 2022 Financial Audit Report

Ms. Ellen Olson, vice president of finance, introduced Ms. Lindsey Fish, senior manager, with the College’s independent auditing firm of Sikich, LLP. RVC’s Fiscal Year 2022 audit was presented at the College’s Committee of the Whole meeting on November 15, 2022. Ms. Fish discussed what Audit Opinions were given. The Administration recommends that the Board of Trustees accept the Fiscal Year 2022 Comprehensive Annual Financial Audit Report prepared by Sikich, LLP. Discussion ensued.

2. Purchase Reports

Ms. Olson presented the purchase reports.

Purchase Report A – FY 2023 Amendments:

- A. Contractual Services – (Consultant Services – Professional/Technical: Operations)
 - 1. OEM Architects Belvidere, IL \$ 144,375.00 (1)*
Not to Exceed

B. Supplies – (Maintenance Services Plant Operations)			
2.	City of Rockford	Rockford, IL	\$ 35,000.00 (2)*
			Not to Exceed
C. Contractual Services – (Other Contractual Services: Finance)			
3.	Sikich, LLC	Naperville, IL	\$ 102,650.00 (3)*
			Not to Exceed
D. Contractual Services – (Maintenance Services: Plant, Operations, and Maintenance: Boiler House)			
4.	Johnson Control Fire Protection	Palatine, IL	\$ 44,000.00 (4)*
			Not to Exceed
E. Supplies – (Other Capital Outlay: LED Upgrades)			
5.	Steiner Electric	Loves Park, IL	\$ 11,000.00 (5)*
F. Supplies – (Other Capital Outlay: LED Upgrades)			
6.	Lift Works	Rockford, IL	\$ 9,000.00 (6)*
	Discussion ensued on Purchase Report A, item A, and item D.		

Purchase Report B – FY 2023 Purchases:

A. Equipment – (Human Resources: Software)			
1.	Frontline Education	Malvern, PA	\$ 30,357.00 (1)*
B. Grant Expense – (External, Private Donor)			
2.	Northern Illinois University	DeKalb, IL	\$ 24,000.00 (2)*
C. Membership Fees – (Membership and Dues: President’s Office)			
3.	American Association of Community Colleges	Baltimore, MD	\$ 10,833.00 (3)*
D. Instructional Equipment – (Automotive Services)			
4.	TBD (Unknown Used Car Sources)		\$ 70,000.00 (4)*
			Not to Exceed
E. Software – (Information Technology: TRiO)			
5.	Barnes and Noble Education	Basking Ridge, NJ	\$ 15,108.00 (5)*
			Not to Exceed
F. Equipment – (Maintenance Services Plant Operations Equipment: Boiler House)			
6.	Master Building Solutions	Madison, WI	\$ 12,000.00 (6)*
			Not to Exceed
G. Contract Services – Theatre Costume Materials: Starlight Theatre)			
7.	Bennies Dry Cleaning & Laundry Services	Rockford, IL	\$ 13,000.00 (7)*
			Not to Exceed
H. Supplies – (Instructional Supplies: Computer Numerical Controls/Instructional Supplies General: Business Outreach Programs)			
8.	MSC Industrial Supply Company	Machesney Park, IL	\$ 50,000.00 (8)*
I. HVAC Equipment and Installation – (Capital Expense)			
9.	TBD		\$ X.XX (9)*
J. HVAC Equipment and Installation – (Capital Expense)			
10.	TBD		\$ X.XX(10)*
	Discussion ensued on Purchase Report B, item I, and item J.		

3. Cash and Investment

Ms. Olson presented the Cash and Investment Report through October 31, 2022. Total operating cash and investments are \$79,115,154. Total capital funds are \$18,105,076. Since September 30, 2022, the change in capital funds has been <\$1,554,107>. The difference in the operating cash and investments since September 30, 2022, was \$3,631,473. Ms. Olson stated that the total operating cash and investment funds were 74.87% of the Fiscal Year 2023 operating budget. Discussion ensued.

4. Summary of Fiscal Year 2023 Estimated Revenues by Source

Ms. Olson stated that each year the Chief Financial Officer for RVC is required to certify the upcoming year's estimated revenues by their source. Ms. Olson explained each of the sources and the estimated revenues.

5. 2022 Tax Levy and Certify Compliance

Ms. Olson presented the 2022 Tax Levy and the Certificate of Compliance for the Truth-In-Taxation Hearing. Ms. Olson stated that the RVC Board of Trustees approved the estimated taxes required for the upcoming levy year at the October 24, 2022, Board Meeting. The final 2022 tax levy did not change from the estimated taxes. The total property taxes represent an increase in the amount of taxes extended and/or abated for the upcoming levy year by 12.67%. A Truth-In-Taxation Hearing is required. A Truth-In-Taxation Hearing is being held on December 13, 2022, at 5:15 p.m. A notice was published within 14 days of the Truth-in-Taxation Hearing in accordance with the Truth-In-Taxation law. Discussion ensued.

Operations Discussion: Board Liaison Trustee Kearney

1. 2021 Campus Safety and Security Report (Clery Act Report)

Mr. Thomas Yehl, chief of the RVC Police Department, presented the Clery Act Report. The purpose of the report is to provide the campus community with timely, accurate, and complete information about crime and the safety of the campus so that they can make informed decisions to keep themselves safe. Compliance with the Clery Act allows us to participate in Title IV student financial assistance programs such as Pell Grants, Federal Work-Study, Federal Perkins Loans, etc. Material published in the report also reflects requirements for the State of Illinois Security Enhancement Act. The Clery Act requires colleges and universities that receive federal funding to disseminate a public annual security report (ASR) to employees and students every October 1st for the preceding year. The ASR must include campus crime statistics for the preceding three calendar years and details about improving campus safety. Chief Yehl stated that during the 2021 school year, the College began reopening from COVID, and there were four reportable Clery Crimes for 2021. One subject accounted for three of the reportable crimes, and juveniles accounted for the other crime.

2. Personnel Report

Mr. Jim Handley, vice president of human resources, presented the Personnel Report for November 2022. There are four appointments, two placeholders, and two departures.

3. College Closure December 27, 28, 29, 2022

Mr. Handley presented the College Closure between December 27, 2022, and December 29, 2022. Mr. Handley stated that Christmas Day, December 25, 2022, will be observed on Monday, December 26, 2022, due to the holiday falling on the weekend. New Year's Eve Day, December 31, 2022, will be observed on Friday, December 30, 2022, due to the holiday falling on the weekend. The campus will be open on Tuesday, December 27, 2022; Wednesday, December 28, 2022; and Thursday, December 29, 2022. As stated in Board Policy 2:10.050, the Board of Trustees reserves the right to designate additional days that the College will be closed.

The Administration recommends that the Board of Trustees close Rock Valley College on Tuesday, December 27, 2022; Wednesday, December 28, 2022; and Thursday, December 29, 2022, and designate

those days as additional paid days off for employees scheduled to work. Members of the Fraternal Order of Police (FOP) and Support Staff Association (SSA) who are required to work on any of those days to keep the campus safe and secure will be paid in accordance with their respective collective bargaining agreements, treating compensation for those days as a campus closure day. Discussion ensued.

Trustee Crystal Soltow joined the Board of Trustees Committee of the Whole meeting via telephone at 6:29 p.m.

4. RVC Foundation Memorandum of Understanding (MOU) Update

Ms. Brittany Freiburg, chief development officer, presented the MOU Update between RVC and RVC Foundation. Ms. Freiburg stated that the Rock Valley College Foundation solicits, receives, manages, and dedicates funds and property for the use and benefit of Rock Valley College and to support its educational mission. The Foundation has provided valuable support to Rock Valley College and its students, and Rock Valley College has provided personnel and other administrative support to permit the Foundation to carry out its charitable purposes. Rock Valley College and the Foundation wish to continue this relationship and believe it is in the best interest of both parties to document the respective rights, responsibilities, and obligations of Rock Valley College and the Foundation as stated in the updated Memorandum of Understanding. Both parties shall review the memorandum on a biennial basis. The RVC Foundation will initiate the review in December of each even-numbered year. The review process will be completed by the College and the Foundation by February of the year immediately following. Through the biennial review process, both parties intend that there shall not be a reduction in the in-kind support and/or dollar amount of the College's financial support for the Foundation's operational needs from that specified in Board Report #7894 dated January 25, 2022.

The Administration recommends that the Board of Trustees approves the updated MOU between RVC and the RVC Foundation. Discussion ensued.

5. RVC Foundation Fundraising Agreement - Athletics

Ms. Freiburg presented the Fundraising Agreement between the RVC Foundation and RVC's Athletic Department. Ms. Freiburg stated that the RVC Foundation met with RVC's Athletic Director, Darin Monroe, and RVC's Booster Club President, Duey Hoff, regarding funding opportunities within RVC's Athletic Department. The RVC Foundation believed that the RVC Athletic Department was an opportunity to increase the College's support through strategic and targeted efforts toward donor prospects. The agreement's purpose is to clearly outline the roles and responsibilities of each department playing an active role in the execution of the campaign. The agreement shall remain in effect for the first four years of RVC's transition to Division II of the National Junior College Athletic Association (NJCAA), effective July 27, 2022, and will be jointly reviewed by both parties during the academic year of 2024 – 2025. A fee of 6.0% will be assessed to all individual and organization donor dollars donated to the RVC Athletic department as part of the Foundation's Administration Fee Policy. All fees shall be applied to the unrestricted fund's line item of the RVC Foundation budget to support the ongoing expenses of the RVC Foundation. Discussion ensued.

6. Board Policy 3:10.030 Access to Personnel Files

Mr. Handley presented the Board Policy 3:10.030, Access to Personnel Files. Mr. Handley stated that Board Policy 3:10.030 currently states that employees may examine items in their personnel file with a 24-hour written notice to the Vice President of Human Resources or designee. The Illinois Personnel Records Review Act states that an employer shall provide an employee with an inspection opportunity. The inspection will be within seven working days after the employee makes the request, or if the employer can reasonably show that such a deadline cannot be met, the employer shall have an additional seven days to comply.

The Administration recommends that the Board of Trustees approves a temporary suspension of Board Policy 1:10.080, Amendments and Adoption of Board Policies to waive the requirement of two readings of this board policy revision and that the Board of Trustees approves the amendment to Board Policy 3:10.030 to comply with the Illinois Personnel Records Review Act. Discussion ensued.

7. Board Policy 3:30:150 Bereavement Leave– First Reading

Mr. Handley presented the Board Policy 3:30.150, Bereavement Leave. Mr. Handley stated that RVC has an existing board policy for Bereavement Leave in accordance with the Child Bereavement Leave Act. On June 9, 2022, the Governor of Illinois signed Public Act 102-1050 (SB3120), which amends the Child Bereavement Act, effective January 1, 2023. The newly signed law changes the Act’s title to “Family Bereavement Leave Act.” It expands the requirement to provide leave to additionally include the event of a miscarriage, an unsuccessful round of intrauterine insemination or an assisted reproductive technology procedure, a failed adoption match or adoption that is not finalized because it is contested by another party, a failed surrogacy agreement, a diagnosis that negatively impacts pregnancy or fertility, or a stillbirth. The applicable healthcare provider or adoption or surrogacy organizations will be required to complete a form created by the Illinois Department of Labor, certifying that one of the preceding events has occurred.

The Administration recommends that the Board of Trustees approves a temporary suspension of Board Policy 1:10.080, Amendments and Adoption of Board Policies, waive the requirement of two readings of this board policy revision, and support the revision of Board Policy 3:30.150, Bereavement Leave, to comply with the Family Bereavement Leave Act Effective January 1, 2023. Discussion ensued.

6. Repeal Board Policy 4:10.180 Communicable Disease, Students – First Reading

Mr. Handley presented the Repeal of Board Policy 4:10.180; Communicable Disease, Students. Mr. Handley stated that on August 25, 2009, the Rock Valley College Board of Trustees approved and enacted Board Policy 2:20.080, “Communicable Diseases,” which applies to RVC staff, students, and the community. Policy 2:20.080 was subsequently revised on April 8, 2014. Administrative Procedures for Policy 2:20.080 were implemented on March 12, 2020, and changed on September 1, 2021.

On April 8, 2014, the Board adopted Policy 4:10.180, “Communicable Diseases, Students,” which only applies to College students. Board Policy 4:10.180 was never revised and had no Administrative Procedures. Board Policy 4:10.180 should be repealed because Board Policy 2:20.080 already addresses communicable diseases concerning students, thus making Policy 4:10.180 redundant as to the subject matter. Further, Policy 4:10.180 is outdated and inconsistent with Policy 2:20.080 and its updated Administrative Procedures.

The Administration recommends that the Board of Trustees repeal Board Policy 4:10.180, under Board Policy 1:10.080, through a unanimous vote of all voting Board members. Discussion ensued.

7. RVC College Events Calendar

Mr. Handley presented the RVC on-campus events calendar for October, November, and December 2022. Discussion ensued.

New Business / Unfinished Business

New Business: Dr. Spearman stated that the Board Retreat would take place on January 28, 2023, at 8:30 a.m., via Zoom. Dr. Spearman asked if anyone would not be able to attend. Trustee Soltow stated she could not attend, and Student Trustee Russell was not sure he would be able to attend but would confirm via email.

Unfinished Business: Dr. Spearman asked if any trustees would be attending the governance training on November 30, 2022, through December 2, 2022. None of the trustees indicated that they would attend. Discussion ensued.

Adjourn to Closed Session

At 7:00 p.m., a motion was made by Trustee Trojan, seconded by Trustee Kearney, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting in accordance with Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), all in accordance with the Illinois Open Meetings Act. The motion was approved by a unanimous roll call vote.

Reconvene Open Session

At 7:50 p.m., a motion was made by Trustee Nelson, seconded by Trustee Gorski, to adjourn the closed session and reconvene to the open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the closed session.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees meeting will be held on December 13, 2022, at 5:15 p.m. virtually via teleconference.

Next Committee of the Whole Meeting

The next Committee of the Whole meeting will be held on January 10, 2023, at 5:15 p.m. virtually via teleconference.

Adjourn

At 7:52 p.m., a motion was made by Trustee Cudia, seconded by Trustee Trojan, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

Robert Trojan, Secretary

Jarid Funderburg, Chairperson

FY2023 Weekly Enrollment Update

Board of Trustees Committee of the Whole – January 10, 2023

Term	Unduplicated Headcount				Credit Hours				Budget	
	FY2022	FY2023	Change	% Change	FY2022	FY2023	Change	% Change	Budget	% to Budget
Summer II	1,968	1,942	-26	-1.32%	8,795.5	8,456	-339.5	-3.86%	9,000	94%
Fall	5,290	5,387	97	1.83%	51,147	50,812.5	-334.5	-0.65%	51,100	99%
Subtotal (Summer II + Fall)	7,258	7,329	71	0.98%	59,942.5	59,268.5	-674	-1.12%	60,100	99%
Winterim	281	376	95	33.81%	935	1,227	292	31.23%	900	136%
Spring	4,632	4,120	-512	-11.05%	45,463	41,200.5	-4,262.5	-9.38%	45,000	92%
Subtotal (Summer II + Fall + Winterim + Spring)	12,171	11,825	-346	-2.84%	106,340.5	101,696	-4,644.5	-4.37%	106,000	96%
Summer I	--	--	--	--	--	--	--	--	4,000	--
Total	12,171	11,825	-346	-2.84%	106,340.5	101,696	-4,644.5	-4.37%	110,000	92%

Source: Summer II Enrollment Ticker (Final 08/02/22), Fall Enrollment Ticker (Final 12/09/22), Winterim and Spring Enrollment Tickers (01/03/2023)

Important Dates:

- Spring Classes start January 14th, 2023, which is a week later than classes started in Spring 2022.

**Career Running Start Intergovernmental Agreement (IGA)
Rockford Public School District #205**

Background: Career Running Start is a new program that allows qualified students from Rockford Public School District #205 to attend Rock Valley College for their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, or 30 credits toward the Aviation Maintenance Program certificate. The Career Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Rockford Public School District #205.

Students selected for Career Running Start need to be academically and socially ready for college. Career Running Start provides an opportunity for students to work toward a more challenging educational environment and excel both in high school and college. The Career Running Start program provides students with additional experiences to develop the independence and confidence needed to succeed beyond high school.

The financial arrangement between Rock Valley College and Rockford Public School District #205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Career Running Start student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$460,000 during the term of this agreement. There is no cost to the students, as RPS will cover all costs, including books, supplies, and fees. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Career Running Start Intergovernmental Agreement with Rockford Public School District #205, effective January 24, 2023, the date both parties approve and fully execute the IGA, and to expire June 30, 2024. The program will apply to classes beginning August 14, 2023.
Attorney Reviewed.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**INTERGOVERNMENTAL AGREEMENT BETWEEN
BOARD OF EDUCATION OF ROCKFORD PUBLIC SCHOOL DISTRICT NO. 205,
BOONE-WINNEBAGO COUNTIES, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR CAREER RUNNING START**

This Agreement is made and entered into by and between the Board of Education of Rockford Public School DISTRICT No. 205, Boone-Winnebago Counties, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Career Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Running Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

BOARD APPROVED

DEC 13 2022

Rockford Public Schools

Section 2 Implementation of Career Running Start

DISTRICT and COLLEGE agree to collaborate to implement Career Running Start as a joint program, administered jointly by Rock Valley COLLEGE and Rockford Public Schools, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Career Running Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:
- 1) DISTRICT'S requirements for earning a high school diploma.
 - 2) COLLEGE'S requirements for earning the following:
 - 1 CR – STU-100 Planning for Success, **AND**
 - 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
 - 12 CR – TVC Certified Manufacturing Associate Certificate #8840; 3 CR – MET 133 Graphics/Solidworks I, **OR**
 - 16 CR – RVC Industrial Welder Certificate #8290, **OR**
 - 30 CR Completed towards RVC Aviation Maintenance Program Certificate #7201 (76 CR required total)
- B. Any DISTRICT student interested in Career Running Start will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Career Running Start Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Career Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Running Start program.
- D. Instruction for DISTRICT students accepted into Career Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$460,000 during the term of this Agreement. The total number of students permitted to participate in Career Running Start is not expected to exceed 40 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.
- E. If a DISTRICT student is not successful academically or is not meeting Career Running Start academic standards at the midterm grading period, COLLEGE will notify the Executive Director of College and Career Readiness (ED of CCR) within one week after the midterm date.
- F. At semester end, COLLEGE will provide the ED of CCR with student transcripts enrolled in Career Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Career Running Start, identifying a maximum of approximately 40 eligible students to participate in Career Running Start per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Running Start are provided equal access to Career Running Start consistent with the requirements of the Illinois School Code.

- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Running Start program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Career Running Start students and a parent or guardian the enrollment and selection of courses defined as Career Running Start schedules.
- E. DISTRICT will be responsible for communicating to Career Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Running Start program, including but not limited to the DISTRICT Career Running Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; ED of CCR to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Career Running Start students.
- J. DISTRICT will provide all personal and academic success counseling services to Career Running Start students.
- K. DISTRICT will provide students who successfully complete Career Running Start with credit towards a high school diploma.
- L. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Running Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Running Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.
- M. District agrees to work with their Career Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

- A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, course during the summer semester preceding the fall semester Career Running Start enrollment. DISTRICT is responsible for tuition and fees for STU 100, Planning for Success.
- D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- G. COLLEGE will ensure that instructors for Career Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Career Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- H. COLLEGE will take appropriate steps to ensure that Career Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Career Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.
- I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 205 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- J. COLLEGE will maintain appropriate academic control over the curriculum of all Career Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of

credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Career Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Career Running Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Career Running Start Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Running Start.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of

student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Running Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Running Start

coursework.

- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Career Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Running Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2024, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Rockford Public School District No. 205
Att'n: Superintendent
501 7th St.
Rockford, IL 61104
Facsimile: (815) 972-3404

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Lori Hoadley
Rockford Public Schools
501 7th St.
Rockford, IL 61104
Facsimile: (815) 966-3905
Email: Lori.Hoadley@rps205.com

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

- E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.
- F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.
- G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

- H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.
- I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which

LLH

shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Winnebago County, Illinois

**Board of Education Rockford
Public School District No. 205
Boone-Winnebago
County, Illinois**

President

Jude B. Makulec
President

Secretary

Jane Stanford
Secretary

Date

12/19/2022 | 2:26 PM CST
Date

BOARD APPROVED

DEC 13 2022

Rockford Public Schools

**Board of Trustees
Illinois Community COLLEGE
District No. 511**

APPENDIX A

DISTRICT Career Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Running Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "ED of CCR" refers to Rockford Public Schools Executive Director of College & Career Readiness. "Dean of EC" refers to Rock Valley College's Dean of Early College. "DISTRICT" refers to Rockford Public School DISTRICT 205. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Running Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Running Start Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to ED of CCR.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Running Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Running Start students and alerts ED of CCR that file has been updated.
11. ED of CCR compiles list of all qualified DISTRICT Career Running Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to ED of CCR to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (approximately 40), ED of CCR will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, ED of CCR will send final and approved DISTRICT Career Running Start student list to COLLEGE.

15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Running Start program OR placement on DISTRICT waiting list.
16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Running Start students.
17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT ED of CCR and or staff manages DISTRICT Career Running Start waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet RPS 205 graduation requirements.
20. COLLEGE provides schedules to ED of CCR for students enrolled in the DISTRICT Career Running Start program.
21. ED of CCR distributes schedules to DISTRICT counselors.
22. ED of CCR works with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to ED of CCR for processing to the COLLEGE Dean of EC.
26. COLLEGE provides student transcripts to ED of CCR for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Career Running Start Academic Conduct Policies

All *Career Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Running Start* program.

ADVISING & COMMUNICATION

Career Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success - the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Running Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

Appendix D
Career Running Start Program Course Offerings 2023-2024
Career Running Start Courses Approved to be taken at an RVC Campus

Career Running Start

Aviation

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
AVM-101	Materials & Processes	3			
AVM-102	Basic Electricity	3			
AVM-103	Math & Physics	2			
AVM-104	Records & Publications	3			
AVM-105	Drawing & Weight Balance	3			
AVM-245	Electrical Systems	3			
AVM-247	Aircraft Metal Structure	6			
AVM-248	Hydraulic & Pneumatic	3			
AVM-249	Fuel Systems	1			
AVM-250	Assembly & Rigging	3			
STU-100	Planning for Success	1			

Manufacturing

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MET-100	Introductory CAD and Print Reading	3			
MET-106	Metrology	3			
MET-110	Manufacturing Processes I	3			
MET-111	CNC Machine Setup/Operation/Programming	3			
MET-133	Graphics/SolidWorks CAD I	3			
STU-100	Planning for Success	1			

Mechatronics

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MEC-100	Mechanical Systems I	1			
MEC-101	Mechanical Systems II	1			
MEC-102	Mechanical Systems III	1			
MEC-110	Electrical Systems I	1			

MEC-111	Electrical Systems II	1
MEC-112	Electrical Systems III	1
MEC-120	Graphics I	1
MEC-121	Graphics II	1
MEC-122	Graphics III	1
MEC-130	Robotics and Animation I	1
MEC-131	Robotics and Animation II	1
MEC-132	Robotics and Animation III	1
MEC-140	Advanced Manufacturing I	1
MEC-141	Advanced Manufacturing II	1
MEC-142	Advanced manufacturing III	1
STU-103	Workplace Ethics	1
STU-100	Planning for Success	1

Welding

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
WLD-100	Introduction to Welding	3			
WLD-150	Blueprint Reading for Welders	3			
WLD-153	Arc Welding-Flat and Horizontal	3			
WLD-157	M.I.G. Welding	3			
WLD-158	T.I.G. Welding	3			
STU-100	Planning for Success	1			

ROCK VALLEY COLLEGE
Cash and Investment Report
December 31, 2022

Month End Balance

Operating Cash Accounts

Illinois Bank & Trust	5,375,931
PMA Operating Cash	10,158,127
Petty Cash	3,274
ISDLAF*	16,252,818

Total Operating Cash: 31,790,150

Operating Investments Accounts

PMA Operating	492,703
ISDLAF*	1,137,370
CD's and CDARS	24,674,381
Treasuries	17,758,093
ISDLAF Term Series	740,712
FHLB Discount Notes	-

Total Operating Investments: 44,803,259

Total Operating Cash & Investments: 76,593,409

Total Operating Cash and Investments on November 30, 2022	<u><u>76,181,482</u></u>
Total Operating Cash and Investments on December 31, 2022	<u><u>76,593,409</u></u>
Total Operating Cash and Investments on December 31, 2021,	<u><u>69,848,911</u></u>
 % of Operating Budget	72.49%
Change in Operating Cash and Investments since November 30, 2022	411,927

**Illinois School District Liquid Asset Fund*

Month End Balance

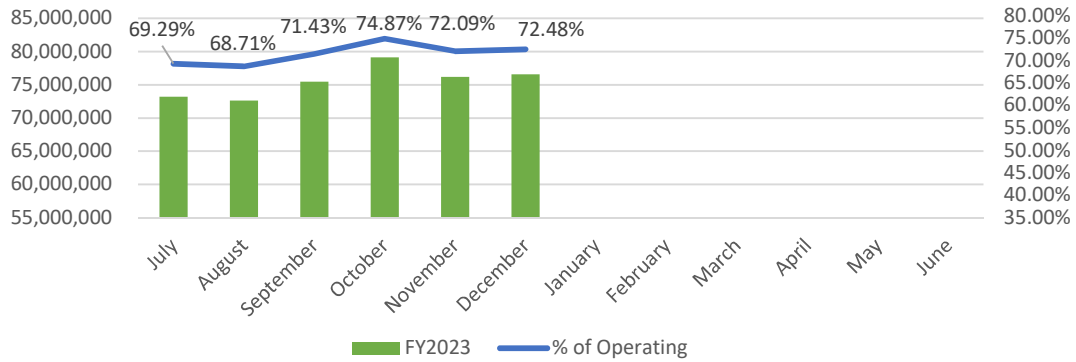
Capital Funds

Debt Service	6,194,573
Life Safety	1,842,478
CDB Escrow	4,178,301
Building Funds	4,025,515
ATC Capital	900,089

Total Capital Funds: 17,140,956

Total Capital Funds on November 30, 2022	<u><u>18,315,921</u></u>
Total Capital Funds on December 31, 2022	<u><u>17,140,956</u></u>
Change in Capital Funds since November 30, 2022	(1,174,965)

Operating Cash Balance and % Coverage of FY'23 Operating Budget



Month / Year	Cash & Investments	Capital	Total
December 2022	76,593,409	17,140,956	93,734,364
December 2021	69,848,911	13,496,844	83,345,754
November 2022	76,181,482	18,315,921	94,497,403
November 2021	71,696,104	23,491,608	95,187,713
October 2022	79,115,154	18,105,076	97,220,230
October 2021	70,928,131	23,288,062	94,216,193
September 2022	75,483,681	19,659,183	95,142,864
September 2021	66,373,319	26,989,336	93,362,655
August 2022	72,609,823	20,355,497	92,965,321
August 2021	67,229,922	24,163,878	91,393,799
July 2022	73,227,608	19,835,297	93,062,906
July 2021	64,988,026	22,955,921	87,943,946
June 2022	72,894,073	20,046,781	92,940,853
June 2021	65,999,909	22,845,925	88,845,834
May 2022	67,022,029	14,717,680	81,739,710
May 2021	58,904,746	17,697,700	76,602,446
April 2022	64,250,129	13,129,795	77,379,925
April 2021	57,702,722	16,321,268	74,023,990
March 2022	63,583,011	13,360,996	76,944,007
March 2021	57,889,015	16,320,911	74,209,926
February 2022	67,637,051	13,516,541	81,153,592
February 2021	58,371,407	18,029,220	76,400,627
January 2022	68,827,552	13,507,358	82,334,910
January 2021	58,933,599	17,961,949	76,895,548
December 2021	69,848,911	13,496,844	83,345,754
December 2020	59,642,700	17,962,058	77,604,758

Dental Hygiene Clinic Coordinator

BACKGROUND:

On June 28, 2022, the Rock Valley College Board of Trustees and the Rock Valley College Faculty Association entered into a Memorandum of Agreement (MOA) to conduct a temporary “pilot” program for a new Dental Hygiene Clinic Coordinator position. The MOA stated that the pilot program would occur between July 1, 2022, and June 30, 2023.

Once the Board and the Faculty Association approved the MOA, a candidate search commenced. As a result of the search, a candidate was selected in July 2022 and approved by the Board to start work on August 13, 2022, the beginning of the Fall 2022 semester, which was after the originally planned start date of the pilot.

Because the intention of the Dental Hygiene Coordinator pilot was to thoroughly evaluate the position over the course of one full year, and because the selected candidate started several weeks after the date referenced in the original MOA, an Amendment to the MOA revising the dates that the pilot will be evaluated has been prepared for consideration by the Board of Trustees. All other terms and conditions of the original MOA remain intact.

RECOMMENDATION:

It is recommended that the Board of Trustees approves the Amendment to the Dental Hygiene Clinic Coordinator Memorandum of Agreement, revising the dates of the pilot to occur between August 13, 2022, and August 11, 2023, in order to fully evaluate the new Dental Hygiene Clinic Coordinator position.
Attorney Reviewed.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Amendment to the Memorandum of Agreement for the Dental Hygiene Clinic Coordinator

AMENDMENT TO MEMORANDUM OF AGREEMENT

This **AMENDMENT TO MEMORANDUM OF AGREEMENT** ("Amendment") is entered into this ___ day of January 2023, between the **BOARD OF TRUSTEES OF ROCK VALLEY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 511** (the "College") and the **ROCK VALLEY COLLEGE FACULTY ASSOCIATION LOCAL 6211, IFT-AFT** (the "Association") (collectively, the "Parties").

WHEREAS, the Association is the sole and exclusive bargaining representative for the College's faculty members, librarians, and clinical skills nursing instructors;

WHEREAS, the College and the Association are parties to a collective bargaining agreement with a current term of August 16, 2021 through the last day of the Summer II Session in 2026 (the "CBA");

WHEREAS, on the 28th day of June 2022, the Parties entered into a Memorandum of Agreement (the "MOA") related to the creation of a one-year pilot program to test the addition of a Dental Hygiene Clinic Coordinator position to the Dental Hygiene Program, with the intent of making the position permanent, if the College deems the pilot program to be successful;

WHEREAS, the Parties are entitled to modify the terms of the MOA by written agreement; and

WHEREAS, based on subsequent review of the above-mentioned MOA, the Parties have agreed to amend that MOA, relative to the duration of Dental Hygiene Clinic Coordinator position;

NOW THEREFORE, in consideration of the promises and mutual undertaking and agreements of the Parties hereto, it is hereby agreed by the Parties as follows:

1. Paragraph 2 of the MOA dated June 28, 2022, shall be amended to state as follows:

The Parties agree that the College will fill the Dental Hygiene Clinic Coordinator position, as defined in Attachment A, on a temporary basis to commence employment August 13, 2022, through August 11, 2023, with a minimum workload of 40 hours per week for 43 weeks, in order to allow one full academic year to evaluate the pilot program. The workload will be staggered within the year and during the day to meet the needs of the College and students. The responsible administrator will schedule the Dental Hygiene Clinic Coordinator accordingly.


2. All other terms and conditions of the MOA dated June 28, 2022, shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this AMENDMENT on the dates set forth below

BOARD OF TRUSTEES OF ROCK VALLEY COLLEGE COMMUNITY COLLEGE DISTRICT NO. 511

ROCK VALLEY COLLEGE FACULTY ASSOCIATION LOCAL 6211, IFT-AFT

By: _____
Chair, Board of Trustees

By:  _____
Union President

Date: _____

Date: 12-12-22

Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. APPOINTMENTS

Kenosha Holland, Dental Hygiene Faculty – Clinic Coordinator, Full-Time Faculty, Lane I, Step 5, \$63,508 effective August 13, 2022, through August 11, 2023. This is a 12-month position with a minimum workload of 40 hours per week for 43 weeks. (Revised)

B. DEPARTURES

Jasper Allgood, AVM Instructor, Full-Time Faculty, resigned effective December 8, 2022.

Maureen Taylor, Community Education Director, ADM, is retiring effective January 31, 2023.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees



Facilities Master Plan Update

Presented to the RVC Board of Trustees Committee of the Whole
January 10, 2022

Rick Jenks, Vice President of Operations

Background

- In July 2018, Rock Valley College (RVC) commissioned the Larson and Darby architect firm to create a new Facilities Master Plan (FMP). The plan, which was revealed in 2021, is known as the 2021 FMP.
- Unfortunately, this plan was developed before the COVID-19 pandemic and the recent changes in the upper management of Rock Valley College.
- These two factors created a need to update the plan to meet the new needs of the college.
- The original plan is on file with the Illinois Community College Board (ICCB) as required per section 1501.602 Administrative Rules. RVC has had conversations with the ICCB regarding RVC's plan to update the information.
- In July 2022, the Facilities Master Plan Committee was formed. (See Facilities Master Plan 2022 v4 for a listing of members and other details)
- Meeting twice a month.

Overall Plan

SECTION ONE

- Review the existing June 2021 district-wide Facilities Master Plan (2021 Plan), created before COVID-19, and determine which information is still relevant and if college needs have changed. **COMPLETE**
- Specifically, the following areas:
 - Existing Conditions - Campus Infrastructure - pages 84 - 89
 - Program Needs - Focus Group Meeting – pages 92 - 97
 - Space Utilization - pages 98 - 109
 - Proposed Site Improvements - pages 114 - 121
 - Proposed Building Upgrades - pages 123 – 142
- Determine new future needs of the college not identified in the 2021 Plan. **COMPLETE**
- Review current space utilization needs, which may have changed due to COVID-19. **COMPLETE**
- Determine if space is not utilized in existing buildings. **COMPLETE**
- Determine if building expansion will be needed to meet program requirements after COVID-19.

Overall Plan

SECTION ONE CONTINUED

- Determine if space is not utilized in existing buildings. **COMPLETE**
- Determine if building expansion will be needed to meet program requirements after COVID-19.
- Determine if future buildings or locations are needed.
- Determine if building remodeling is necessary.
- Determine building location and space requirements for all future needs.

SECTION TWO

- Develop a comprehensive maintenance plan (referred to as campus infrastructure needs):
 - Each building
 - Educational Program needs – equipment and technology
 - Parking Lots
 - Roadways
 - Walkways
- Create a comprehensive Facilities Master Plan document that is reviewed annually.

Summary of Findings

NEEDS

- Conference Room Space.
- Indoor Theater space / Combined with Conference Space.
- Dedicated Board Room.
- Additional student spaces for activities and meetings.
- One-stop space for the Student Center and Student Registration.
- Updated food vendors for students.
- Improve traffic patterns at the College.
- Updated sports fields.
- Improve storage for Theatre.

Summary of Findings

SPACE UTILIZATION

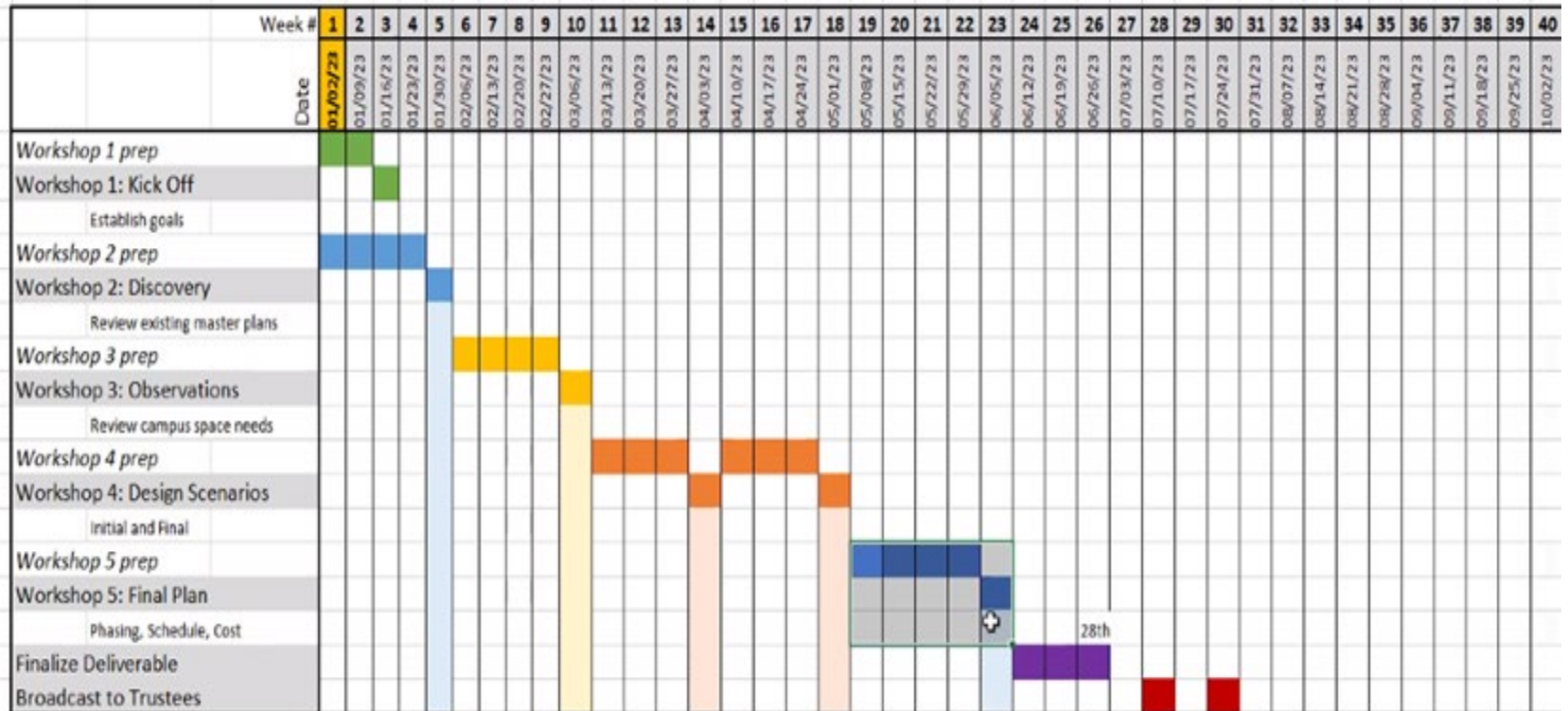
- Most classrooms are utilized less than 15 percent of the time.
- More classes are now online.
- Available Space is spread throughout campus, with Woodward Technology Center (WTC), Educational Resource Center (ERC), CLI, and CLII having space.
- Student Center has no available space.

Section One: Current and Next Steps

- Meet with representatives of the student body to get input from the students on any changes they might see are needed. (Scheduled in January 2023)
- OPN Architects have been brought in to take the needs list and develop quantities and space requirements for needs.
- Compare this data to the current space that is available in buildings.
- Start the process of developing conceptual drawings of buildings. (What goes where section).
- Come back to Board with roughly 65 percent complete drawings and plan, 80 percent complete, and 95 percent complete.
- Final Board approval in July of 2023.

Architects Timeline 2023 FMP Completion

2023 Campus Master Plan Update
 Rock Valley College
 1/4/2023



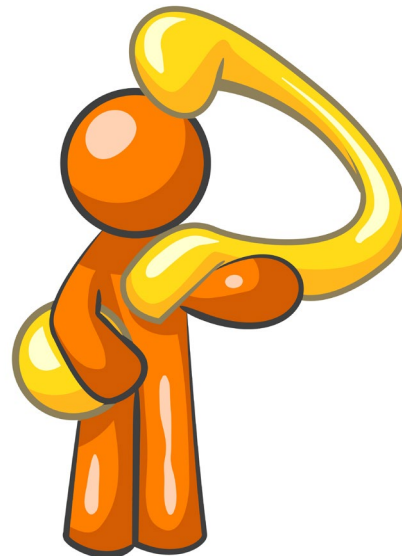
Section Two: Steps

- Conducted a search for software that can be utilized to enter all the equipment and supportive data on equipment and assets
 - Software has been purchased (Brightly). **Currently being installed**
- Contract with OPN and IMEG engineering to conduct a study of all buildings at RVC to document assets and determine end-of-life projections.
Complete
- Conduct surveys of buildings and input data. **Scheduled for Late January through May**
- Develop a comprehensive list of capital projects and needs for the next five years to present to Board.
- Final Board approval in July of 2023.

Once Plan is Complete

- Use information from Comprehensive Maintenance Plan to determine yearly capital expenses needed to maintain RVC buildings.
 - Work with the Board of Trustees and leadership to develop capital project plans and timelines.
 - Utilize information from Comprehensive Maintenance Plan to update any deferred maintenance requests with the State of Illinois.
- Utilizing the Facilities Master Plan to update and add projects to the state of Illinois Capital Resource Allocation and Management (RAMP) Program.
- Review plan annually.

Questions?





RVC IBHE Equity Plan Update

Rock Valley College Board of Trustees Committee of the Whole
Date: January 10, 2023

Presented by:

Keith R. Barnes, Vice President of Equity and Inclusion

Rationale for the Equity Plan

- ❑ Illinois Board of Higher Education Act Requirement
- ❑ Higher Learning Commission Equity Goals
- ❑ Institutional Commitment
 - ❖ RVC Strategic Plan
 - ❖ RVC Board Policy 4:10.260 – DEI Statement
RVC DEI Vision, Mission, and and Core Values

DEI Strategic Goals

- ❑ Strategic Goal 1 (DEI Plan): Improve the campus culture by establishing cultural competence, trust, and a sense of belonging among employees and learners.
- ❑ ***Strategic Goal 2 (DEI Plan): Close equity gaps so that students from diverse racial, gender, and socioeconomic backgrounds can access and achieve their academic and career goals.***
- ❑ Strategic Goal 3 (DEI Plan): Employ a culturally competent workforce that reflects student and community demographics.

RVC Equity Plan Components

- Executive Summary
- Signature Page
- Introduction
- Current State
- Future Vision
- Institutional Strategies
- Evaluation Plan
- Budget
- Timeline
- RVC Equity Council
- Glossary/Appendix/
References

****Format was adopted from the
Illinois Equity in Attainment Initiative***

Data and Metrics

- ❑ **Access** (Applicant Yield, FAFSA Application, Dual Credit, Summer Bridge, Early College, traditionally underrepresented students in educational programs, summer bridge, high school recruitment).
- ❑ **Retention** (withdrawals, persistence [fall to spring], retention [fall to fall], support services [tutoring, advising, etc.], scholarship)
- ❑ **Success** (course, degree and certification completion, transfer-out)
- ❑ **Student Loan Cohort Default Rates**
- ❑ **Demographics:** Racial Identity, Gender, Non-traditional Students (25 years and older), Rural Students (municipalities with <2000 total population), Students with disabilities

Evaluate Using a Targeted Universalism Approach

Five Year Targets

- ❑ **RVC Scorecard #1** – Improve on-time completion rate to 20% for first-time, full-time cohort by 2027.
- ❑ **RVC Scorecard #2** – Improve IPEDS outcome measures success rate (certificate, degree, still enrolled, transfer-out) to 65% by 2027).
- ❑ **RVC Scorecard #3** – Student Success/Retention/Success: Close equity gaps in graduation and transfer-out rates to zero (no difference) by 2027.

Disaggregate by: Racial Identity, Gender, Non-traditional students (25 years and older), Rural Students (municipalities with <5000 total population & 2000 housing units), and students with disabilities.

Equity Plan Status Report Example

- ❑ **Initiative:** Disability Support Services
- ❑ **Facilitator:** Lynn Shattuck, Director of Disability Support Services
- ❑ **Target Population:** Students who receive support from DSS (463 students in FY 2021)
- ❑ **Cost:** TBA
- ❑ **Data** 60.77% fall-to-fall retention rate for FY 2021.
- ❑ **Status:** In Progress



Questions?

**Board Policy 3:10.030
Access to Personnel Files**

BACKGROUND:

Board Policy 3:10.030 currently states that an employee may examine items in his or her personnel file with a 24-hour written notice to the Vice President of Human Resources or designee.

The Illinois Personnel Records Review Act states that an employer shall provide an employee with an inspection opportunity within seven working days after the employee makes the request, or if the employer can reasonably show that such deadline cannot be met, the employer shall have an additional seven days to comply. 820 ILCS 40/2.

RECOMMENDATION:

In accordance with Board Policy 1:10.070 (Board Policies), Section 3 Suspension, it is recommended that the Board of Trustees approves a temporary suspension of Board Policy 1:10.080, Amendments and Adoption of Board Policies, and waive the requirement of two readings of this board policy revision.

It is recommended that the Board of Trustees approves the amendment to Board Policy 3:10.030 to comply with the Illinois Personnel Records Review Act. **Attorney Reviewed**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Board Policy 3:10.030

ACCESS TO PERSONNEL FILES

Rock Valley College maintains a personnel file for each employee. The personnel file contains documentation including the employee's job application, resume, records of training, documentation of performance appraisals, salary increases, disciplinary actions, and other employment records. All personnel files are maintained, disseminated, and inspected in accordance with the rules and regulations identified in the Illinois Personnel Records Review Act, 820 ILCS 40 et seq., the Illinois Record Act, 5 ILCS 203 et seq., and other applicable state and federal laws. Records from other colleges and university credits made available to the College will remain the confidential property of the College. All materials maintained in an employee's personnel file shall be available for perusal. Each employee's complete personnel file is accessible on a need-to-know basis through the Office of Human Resources. This Policy will be administered consistent with the College's collective bargaining agreement obligations, where applicable. Further, the College shall adopt administrative procedures to implement this Policy.

[Insert link to administrative procedures]

Reference: BR #6478, BR #8001(TABLED 12/13/22)
Implemented: November 27, 2007
Revised: April 8, 2014; December 13, 2022 (TABLED)

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[Insert link to administrative procedures]

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- Deleted: and
- Deleted: added to his or her
- Deleted: by RVC personnel
- Deleted: He or she may wish to write a statement of explanation in answer to negative materials in his or her file
- Deleted: individual's
- Deleted: need to know
- Deleted: ,

Reference: BR #6478, BR #8001 (TABLED 12/13/22)
Implemented: November 27, 2007
Revised: April 8, 2014, December 13, 2022 (TABLED)

Deleted:

January 24, 2023

**Communicable Diseases, Students
Repeal of Board Policy 4:10.180
Second Reading**

BACKGROUND:

On August 25, 2009, the Rock Valley College Board of Trustees approved and enacted Board Policy 2:20.080, “Communicable Diseases,” which applies to College staff, students, and the community. Policy 2:20.080 was subsequently revised on April 8, 2014. Administrative Procedures for Policy 2:20.080 were implemented on March 12, 2020, and revised on September 1, 2021.

On April 8, 2014, the Board adopted Policy 4:10.180, “Communicable Diseases, Students,” which only applies to College students. Board Policy 4:10.180 was never revised and had no Administrative Procedures. Board Policy 4:10.180 should be repealed because Board Policy 2:20.080 already addresses communicable diseases concerning students, thus making Policy 4:10.180 redundant as to the subject matter. Further, Policy 4:10.180 is outdated and inconsistent with Policy 2:20.080 and its updated Administrative Procedures.

RECOMMENDATION:

It is recommended that the Board of Trustees repeal Board Policy 4:10.180, pursuant to Board Policy 1:10.080, through a unanimous vote of all voting Board members. **Attorney Reviewed.**

Howard J. Spearman, Ed.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Board Policy 4:10.180 Communicable Diseases, Students
Board Policy 2:20.080 Communicable Diseases

TO BE REPEALED

ROCK VALLEY COLLEGE
BOARD POLICY

4:10.180

COMMUNICABLE DISEASES, STUDENTS

The College places a high priority on the need to prevent the spread of chronic, communicable diseases. The College does not intend to exclude students with a communicable disease if there is no significant risk of transmission.

A student who has a chronic, communicable disease is to inform the Vice President of Student Development of said status. A student with a chronic, communicable disease may attend the College and participate in programs and activities when, through reasonable accommodation, there is no significant risk of transmission of the disease to others. A student with a chronic, communicable disease may be denied admission to or may be dismissed from a particular program or course of study if the disease has a direct effect on the student's ability to perform so as to render the student not qualified for the program or course of study.

The College will respect the right to privacy of any student who has a chronic, communicable disease. The student's medical condition will be disclosed only to the extent necessary to minimize health risks to the student and others. The College will notify only the personnel necessary to assure the student is properly cared for and to detect situations in which the potential for transmission of the disease may increase.

For purposes of this Policy, communicable diseases are those defined by the Centers for Disease Control and the Illinois Department of Public Health. Specific procedures detailing systematic approaches to prevent and control the risks associated with communicable diseases and governing this Policy will be published by the College.

Adopted: April 8, 2014

COMMUNICABLE DISEASES

Rock Valley College places a high priority on the need to prevent the spread of chronic, communicable diseases. The College is committed to educating its staff, students, and the community about protection from and control of communicable diseases, as defined by the Illinois Department of Public Health in the Illinois Control of Communicable Diseases Code, 77 Ill. Admin. Code 690.

The College shall develop consistent procedures for student and employee absence due to a communicable disease as described under Section 690.200 of the Illinois Control of Communicable Diseases Code including the protocol by which the College informs the Winnebago County Health Department of such communicable disease.

[Link to Administrative Procedure for this Policy](#)

Reference: Board Report 6642
Implemented: August 25, 2009
Revised: April 8, 2014

ROCK VALLEY COLLEGE 2023 - AT A GLANCE CAMPUS FACILITY EVENTS

(These are in-person scheduled events)

Date	Event	Staff	Student	Athletic	Community
January					
1/4/2023	Women's Basketball Game - PEC Gym, 5pm	x	x	x	x
1/4/2023	Men's Basketball Game - PEC Gym, 7pm	x	x	x	x
1/7/2023	Rumble in the Rock - PEC Gym, 7am	x	x	x	x
1/11/2023	New Student Welcome Event - SC Atrium, 11am	x	x		x
1/13/2023	Faculty Development Day - SCCE, 8am	x			x
1/13/2023	Women's Basketball Game - PEC Gym, 5pm	x	x	x	x
1/14/2023	RVC MLK Women's Basketball Classic - PEC Gym, 1pm	x	x	x	x
1/14/2023	Men's Basketball Game - PEC Gym, 3:15pm	x	x	x	x
1/15/2023	RVC Youth Baseball Camp - PEC Gym, 8:30am	x	x	x	x
1/18/2023	Women's Basketball Game - PEC Gym, 5pm	x	x	x	x
1/18/2023	Men's Basketball Game - PEC Gym, 7pm	x	x	x	x
1/19/2023	MLK Celebration - SC Atrium, 12pm	x	x		x
1/20/2023	Women's Basketball Game - PEC Gym, 5:30pm	x	x	x	x
1/21/2023	RVC Youth Softball Camp - PEC Gym, 12pm	x	x	x	x
1/22/2023	RVC Youth Baseball Camp - PEC Gym, 8:30am	x	x	x	x
1/23/2023	Welcome Week Community Day - SC Atrium, 11am	x	x		x
1/24/2023	Welcome Week Activity Day - SC Atrium, 11am	x	x		
1/24/2023	Women's Basketball Game - PEC Gym, 5pm	x	x	x	x
1/24/2023	Men's Basketball Game - PEC Gym, 7pm	x	x	x	x
1/25/2023	Welcome Week Club Involvement Fair - SC Atrium, 10:30am	x	x		
1/26/2023	Welcome Week Open House - SC 1126, 11am	x	x		
1/27/2023	Leadership Training for Welcome Week - SC Atrium, 10am	x	x		
1/29/2023	RVC Youth Baseball Camp - PEC Gym, 8:30am	x	x	x	x
February					
2/1/2023	Black History Month Opening Ceremony - SC Atrium, 12pm	x	x		
2/3/2023	Black History Month Ebony Breakfast - SC Atrium, 9am	x	x		
2/3/2023	RVC Town Hall - SC Atrium, 3pm	x	x		x
2/4/2023	HBCU College Fair - SC Atrium, 8am	x	x		x
2/4/2023	Men's Basketball Game - PEC Gym, 3pm	x	x	x	x
2/5/2023	RVC Youth Baseball Camp - PEC Gym, 8:30am	x	x	x	x
2/6/2023	1st Generation Speaker Series - SC Atrium, 12pm	x	x		x
2/7/2023	First Tuesday Lecture - SC Atrium, 12pm	x			x
2/8/2023	Wellness Wednesday - SC Atrium, 12pm	x	x		
2/10/2023	ACES/WYSE Competition - SC and ERC, 8am	x	x		x
2/11/2023	RVC Youth Softball Camp - PEC Gym, 12pm	x	x	x	x
2/14/2023	Student Life Karaoke Party - SC Atrium, 11am	x	x		
2/15/2023	We Be-Lung Together Conference - SCCE Commons, 8am	x	x		x
2/16/2023	Women's Basketball Game - PEC Gym, 5pm	x	x	x	x
2/16/2023	Men's Basketball Game - PEC Gym, 7pm	x	x	x	x
2/21/2023	Black History Month Panel Discussion - SC Atrium, 12pm	x	x		x
2/21/2023	Women's Basketball Game - PEC Gym, 5:30pm	x	x	x	x
2/21/2023	Men's Basketball Game - PEC Gym, 7pm	x	x	x	x
2/25/2023	National TRiO Day - SC and PEC 0110, 8am	x	x		x
2/25/2023	ICTM Regional Math Contest - SC JCSM CLII ERC, 8am	x	x		x
2/28/2023	Black History Month Closing Ceremony - SC Atrium, 2pm	x	x		x