

**Rock Valley College Board of Trustees  
Community College District No. 511  
3301 N. Mulford Road, Rockford, IL 61114  
Educational Resource Center, Performing Arts Room (PAR), Room 0214**

**September 26, 2023, 5:15 p.m.**

**REGULAR MEETING AGENDA**

**A. Call to Order**

**B. Roll Call**

**C. Communications and Petitions (Public Comment)**

**D. Recognition of Visitors**

**E. General Presentation**

1. RVC Foundation Scholarship Update

**F. Approval of Minutes**

1. August 8, 2023 Committee of the Whole Meeting
2. August 22, 2023 Regular Board Meeting

**G. Action Items**

1. Approve Claims Sheet (Check Register-August 2023) (BR 8086)
2. Approve Purchase Reports
  - a. Purchase Report A – FY2024 Purchases (BR 8087-A)
3. Approve Personnel Report (BR 8088)
4. Approve Dual and Articulated Credit Memorandum of Understanding – Rockford Public Schools #205 (BR 8089)
5. Approve Senior Semester Intergovernmental Agreement – Rockford Public Schools #205 (BR 8090)
6. Approve Running Start Intergovernmental Agreement – Rockford Public Schools #205 (BR 8091)
7. Approve Amendment to FY2024 Operations Calendar (BR 8092)
8. Approve FY2025 Operations Calendar (BR 8093)

**H. Other Business**

1. New Business
2. Unfinished Business
  - a. October 17, 2023: Special Meeting – RVC Downtown Update

**I. Updates / Reports**

1. President's Update
2. Leadership Team Updates
3. Trustee Comments
4. ICCTA Report
5. Student Trustee Report
6. RVC Foundation Liaison Report
7. Freedom of Information Act (FOIA) Report

**J. Adjourn to Closed Session** to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), all in accordance with the Illinois Open Meetings Act.

**K. Reconvene Open Session**

- L. Date of Next Committee of the Whole Meeting:** October 3, 2023, 5:15 p.m. Meeting will be held in person in the Performing Arts Room (PAR), Room 0214, located in the Educational Resource Center on the main campus. **Note change of date for this meeting only.**
- M. Date of Next Decennial Committee Meeting:** October 24, 2023, 5:15 p.m. Meeting will be held in person at the Advanced Technology Center, 1400 Big Thunder Blvd., Belvidere, IL. **Location changed for this meeting only.**
- N. Date of Next Regular Meeting:** October 24, 2023, 5:45 p.m. Meeting will be held in person at the Advanced Technology Center, 1400 Big Thunder Blvd., Belvidere, IL. **Location changed for this meeting only.**
- O. Adjourn**

Gloria Cardenas Cudia, Board Chair



# RVC Foundation Scholarship Update

Presented to Rock Valley College Board of Trustees September 26, 2023

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Brittany Freiberg, Chief Development Officer, RVC Foundation

# 2023-2024 Scholarship Update

**707 total applications submitted**

Best Chance (Spring): 357

Last Chance (Fall): 350

**326 recipients awarded**

Best Chance (Spring): 184

Last Chance (Fall): 142

# Applicant and Recipient Demographics

Demographics	Applicants Applied	Percent of Total Applicant Pool	Applicants Awarded
Female	388	51%	166
Male	319	49%	160
<b>Total</b>	<b>707</b>		<b>326</b>
American Native	3	0.4%	3
Asian	35	5%	10
Black	73	10%	29
Hispanic	208	29%	79
Hawaiian/Pacific Islander	3	0.4%	1
Non-Resident Alien	12	1.7%	10
Unknown	29	4%	17
White	344	48%	177

# Program-Based Scholarship Results

Program	Best Chance Applicant Count	Last Chance Applicant Count	Combined Applicant Count	Combined Award Count	Percent of Combined Applicant Count
Aviation Technology	9	41	50	32	64%
Dental Hygiene	14	13	27	16	59%
Engineering	42	40	82	66	80%
Health Careers	25	32	57	28	49%
Nursing	38	47	85	36	42%
Respiratory Care	10	9	19	15	79%
<b>Total</b>	<b>137</b>	<b>183</b>	<b>320</b>	<b>193</b>	<b>60% overall</b>

# How Did We Reach the Applicants?

Advisor/Counselor	163
Financial Aid Office	100
College Website	91
Email Blast from Admissions	65
Classmate/Friend	51
Family member/Friend	48
RVC Foundation Staff	47
Coach	31
Professor/Instructor	28
TRiO Orientation/Advisor	23
Resource Fair/Event	22
Student E-Newsletter	19
Social Media	12

## Funds Available and Awarded

\$706,704.00 allocated for awards

\$600,435.00 awarded to students

\$106,269.00 unable to award

Largest remaining funds pool

Engineering/Mechatronics/Welding \$71,560



# Awarding through the Years

FY2011 - \$134,288

FY2012 - \$134,288

FY2013 - \$137,017

FY2014 - \$139,943

FY2015 - \$184,471

FY2016 - \$193,820

FY2017 - \$252,926

FY2018 - \$258,218

FY2019 - \$290,127

FY2020 - \$286,116

FY2021 - \$299,383

FY2022 - \$328,218

FY2023 - \$482,150

**FY2024**

**\$706,704**



Questions?

**Rock Valley College  
Community College District No. 511  
3301 N. Mulford Road, Rockford, IL 61114**

**BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING  
5:15 p.m. Tuesday, August 8, 2023  
MINUTES**

**Call to Order**

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting was convened in person on Tuesday, August 8, 2023, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). The meeting was called to order at 5:15 p.m. by Chairperson Trustee Gloria Cardenas Cudia.

**Roll Call**

The following members of the Board of Trustees were present at roll call:

Ms. Gloria Cardenas Cudia  
Ms. Kristen Simpson  
Mr. Robert Trojan  
Mr. Paul Gorski

Mr. John Nelson joined at 5:17 p.m.  
Mr. Richard Kennedy  
Mr. Juan Noguera, RVC Student Trustee

The following Trustee was absent at roll call: Crystal Soltow.

Also present: Dr. Amanda Smith, Vice President of Liberal Arts and Adult Education; Mr. Rick Jenks, Vice President of Operations; Ms. Ellen Olson, Vice President of Finance; Mr. Jim Handley, Vice President of Human Resources; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Keith Barnes, Vice President of Equity and Inclusion; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Ms. Ann Kerwitz, Assistant to the President; Ms. Betsabe Saucedo, Assistant to the President; Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations; Attorney Christopher Gorman, Robbins Schwartz.

**Communications and Petitions**

There were no public comments, communications, and/or petitions.

**Recognition of Visitors**

Chairperson Trustee Cardenas Cudia recognized DKA Architects and OPN Architects.

**Review of Minutes**

There were no comments on the minutes from July 11, 2023, Board of Trustees Committee of the Whole meeting.

**General Presentations**

Finalist #1: Architect for New RVC Downtown Site: DKA Architects was represented by Dominick Demonica, Project Principal; Greg Spitzer, Project Designer; Brian Essig, Project Architect; Peter Eliopoulos, Quality Assurance; Rebekah Wightman, Interior Designer; and Frank Carello, Construction Administrator. DKA Architects are located in Chicago, IL.

Finalist #2: Architect for New RVC Downtown Site: OPN Architects was represented by Wes Reynolds, Principal in Charge; Brett Rottinghouse, Project Architect; Kristen Lewis, Design Principal; and Jeff Leesman, IMEG, Project Engineer. OPN Architects are located in Madison, WI.

## **Teaching, Learning & Communications Discussion: Board Liaison Trustee Simpson**

### **1. Enrollment Update**

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the enrollment update. Ms. Snider stated that the enrollment figures have improved since the report was run. Currently, enrollment is 94% to budget for Summer II and Fall. RVC's enrollment last year at this time was 95% to budget. Ms. Snider explained that Fall students were dropped for nonpayment and cancellation of core courses on August 2, 2023, and that Fall classes will begin August 19, 2023, for weekend classes and August 21, 2023, for weekday classes. Discussion ensued.

### **2. Rock Valley College (RVC) Strategic Plan Quarterly Update**

Ms. Snider presented the RVC Strategic Plan Quarterly Update. Ms. Snider stated that she will be focusing on Pillar I: Access. Ms. Snider explained that goal one is to provide district residents with improved accessibility to credit programs and certificates, and goal two is to provide the district residents with improved accessibility to non-credit programs, certifications, and training. Ms. Snider stated that the successes are that RVC implemented a Customer Relationship Management (CRM) software tool that facilitates communication with credit and non-credit students. Grants were used to remove financial barriers to credit and non-credit programs by covering tuition and wrap-around services. Some of the Grant programs used are the Workforce Equity Initiative (WEI), Early Childhood Access for Equity Consortium (ECACE), Pipeline for Advancement of Healthcare Workforce Program (PATH), College Bridge Program, and Trades Schools Program Grant.

### **3. Early College Items**

As an introduction to the Early College items on the agenda, Dr. Amanda Smith, vice president of liberal arts and adult education, provided an overview of the Dual and Articulated Credit and Running Start programs and agreements with the area high school districts.

To provide consistency across school districts and align with the Dual Credit Quality Act, RVC developed the Dual and Articulated Credit Memorandum of Understanding (MOU) to utilize districts offering dual credit for high school courses. These dual credit courses are taught by qualified high school instructors and are designed to allow eligible students to receive college credit in high school.

Running Start is a formal program that allows qualified students to attend RVC for their junior and senior high school years. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet the requirements for both a high school diploma and an RVC associate degree simultaneously or a one-year program that meets the requirements for both a high school diploma and one year of RVC credit courses simultaneously. The Running Start program will be administered through the Early College office at RVC in conjunction with the high schools enrolled in the program.

The Senior Semester Program allows up to 20 qualified district students to attend RVC for their final high school semester of senior year. Students take dual credit courses that meet the requirements for both a high school diploma and one semester of RVC credit courses simultaneously.

**Dual and Articulated Credit MOU Harlem Unit School District #122**

**Dual and Articulated Credit MOU North Boone Community Unit School District #200**

**Running Start Intergovernmental Agreement (IGA) Harlem Unit School District #122**

**Running Start IGA North Boone Community Unit School District #200**

**Senior Semester Program North Boone Community Unit School District #200**

## **Finance Discussion: Board Liaison Trustee Trojan**

### **1. Purchase Reports**

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

**Purchase Report A - FY 2023 Amendments:**

A. Job Evaluations – (Other Contractual Services – Human Resources)  
Cottingham and Butler

1. DBA Carlson and Dettmann Consulting Carol Stream, IL \$ 6,375.00 (1)\*

Discussion ensued on Purchase Report A, item A. Trustee Simpson asked if the Board of Trustees would see the impact of the compensation study. Trustee Simpson would like to see the positions and what positions were impacted by the study. Mr. Handley stated that information on the survey was shared with the Board of Trustees. Trustee Nelson said he agreed with Trustee Simpson; Trustee Nelson stated that Trustees never received a complete copy of the study. Trustee Gorski stated he had a criticism and would like to see a survey of the protected classes and how they are treated in the pay grade.

**Purchase Report B - FY 2024 Amendments:**

A. Administrative Software – (Emergency Preparedness – Public Safety)

1. Finalsite (Formerly Blackboard, Inc.) Glastonbury, CT \$ 134.00 (1)\*

**Purchase Report C - FY 2024 Purchases:**

A. Food Service – (Other Contractual Services – Center for Learning in Retirement)

1. Perfectly Seasoned, LLC. Roscoe, IL \$ 25,000.00 (1)\*  
Not to Exceed

B. Portable Radios – (Tort Fund – Equipment – Public Safety)

2. Motorola Solutions Schaumburg, IL \$ 142,802.15 (2)\*  
Not to Exceed

C. Software – (Administrative Software – Information Technology)

3. Prey San Francisco, CA \$ 10,300.00 (3)\*

D. Architect Firm – (Other Contractual Services – Downtown Campus)

4. TBD TBD \$ TBD (4)\*

E. Production Contract – (Other Contractual Services – Starlight Theatre)

5. TBD New York, NY \$ 25,000.00 (5)\*  
Not to Exceed

F. Production Contract – (Other Contractual Services – Starlight Theatre)

6. TBD New York, NY \$ 25,000.00 (6)\*  
Not to Exceed

G. Production Contract – (Other Contractual Services – Starlight Theatre)

7. TBD New York, NY \$ 25,000.00 (7)\*  
Not to Exceed

H. Production Contract – (Other Contractual Services – Starlight Theatre)

8. TBD New York, NY \$ 25,000.00 (8)\*  
Not to Exceed

I. Audio Visual System – (Capital Expense – Information Technology)

9. Sound Inc. Naperville, IL \$ 24,112.00 (9)\*  
AVI Systems, Inc. Madison, WI \$ 32,211.45

Discussion ensued in Purchase Report C, items A, D, E, F, G, and H. Trustee Nelson wanted to know if RVC had gone out to bid for the CLR event, and because the event is being held at Tebala Shrine, RVC had to use their approved

vendors, and Perfectly Seasoned was the lowest bid of five vendors. Trustee Nelson and Trustee Gorski wanted to know if Starlight Theatre needed more money to put towards the productions and wanted Mr. Brady to know that if he needed more money, to ask the Board of Trustees.

Trustee Kristen Simpson left the Committee of the Whole Meeting at 6:49 p.m.

## **2. Cash and Investment**

Ms. Olson presented the Cash and Investment Report through July 31, 2023. Total operating cash is \$36,785,553. Total operating cash and investments are \$82,104,819. Total capital funds are \$17,993,199. Since June 30, 2023, the change in capital funds is \$1,050,709. The change in the operating cash and investments since June 30, 2023, is <\$1,782,217>. Ms. Olson stated that the total operating cash and investment funds were 76.49% of the Fiscal Year 2024 operating budget.

Trustee Nelson asked if RVC was in good shape. Ms. Olson stated, “Yes, we are.”

### **Operations Discussion: Board Liaison Trustee Kennedy**

#### **1. Personnel Report**

Mr. Rick Jenks, vice president of operations, presented the Personnel Report for August 2023. There is one placeholder for the Executive Director of Financial Aid, and there are no departures.

Trustee Nelson wanted to know why the Financial Aid Director left RVC. Mr. Jenks stated that she was able to work remotely full-time.

#### **2. Stenstrom Student Center Update**

Mr. Jenks presented the Stenstrom Student Center Update. Mr. Jenks stated that on March 26, 2019, Board Report #7600, titled Naming Recognition Agreement Between Rock Valley College and Robert W. Stenstrom. The agreement says that upon a decision to cease all programs at Samuelson, RVC will relocate the Stenstrom Center name to the Student Center building at RVC’s Main Campus and will name the Stenstrom Student Center.

The RVC Board of Trustees approved the sale of the Stenstrom Center for Career Education on July 25, 2023. Dr. Spearman has met recently with Robert W. Stenstrom, and planning has begun to transfer the Stenstrom name to the current Student Center.

#### **3. Advanced Technology Center (ATC) Phase Two Change Order Status Report**

Mr. Jenks presented the ATC Phase Two Change Order Status Report. Mr. Jenks stated that the roof at the ATC was complete, and the parking lot is 90% complete. Mr. Jenks explained that the two items added to the change order were additional “soft spots” in the parking lot and that RVC changed how to mount the accessible parking signs as the signs had to be replaced after storms. Mr. Jenks told the Board that everything should be completed in the next few weeks.

#### **4. RVC College Events Calendar**

Mr. Jenks presented the RVC on-campus events calendar for August, September, and October 2023. Discussion ensued.

### **New Business/Unfinished Business**

There was no new or unfinished business.

**Adjourn to Closed Session**

At 7:09 p.m., a motion was made by Trustee Trojan, seconded by Trustee Gorski, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act. The motion was approved by a unanimous roll call vote.

**Reconvene Open Session**

At 7:46 p.m., a motion was made by Trustee Nelson, seconded by Trustee Gorski, to adjourn the closed session and reconvene to the open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the closed session.

**Next Decennial Committee Meeting**

The Decennial Committee Meeting will be held on August 22, 2023, at 5:15 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

**Next Regular Board of Trustees Meeting**

The next Regular Board of Trustees Meeting will be held on August 22, 2023, at 5:45 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

**Next Committee of the Whole Meeting**

The next Committee of the Whole Meeting will be held on September 12, 2023, at 5:15 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

**Next Regular Board of Trustees Meeting**

The next Regular Board of Trustees Meeting will be held on September 26, 2023, at 5:15 p.m.; The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

**Adjourn**

At 7:59 p.m., a motion was made by Trustee Trojan, seconded by Trustee Nelson, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

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Robert Trojan, Secretary

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Gloria Cardenas Cudia, Chairperson

**Illinois Community College District No. 511  
Rock Valley College  
3301 North Mulford Road  
Rockford, IL 61114  
Educational Resource Center (ERC), Room 0214, Performing Arts Room (PAR)**

**ROCK VALLEY COLLEGE BOARD OF TRUSTEES REGULAR MEETING  
August 22, 2023, 5:45 p.m.**

**MINUTES**

**Call to Order**

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois convened in Room 0214, known as the Performing Arts Room (PAR), in the Educational Resource Center (ERC) on the main campus of Rock Valley College. Board Chair Gloria Cardenas Cudia called the meeting to order at 5:55 p.m.

**Roll Call**

Ms. Gloria Cardenas Cudia  
Mr. Paul Gorski  
Mr. John Nelson  
Student Trustee Juan Nogueta

Mr. Bob Trojan  
Mr. Richard Kennedy  
Ms. Kristen Simpson

The following trustee was absent: Ms. Crystal Soltow.

Also in attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President Liberal Arts and Adult Education/Chief Academic Officer; Mr. Jim Handley, Vice President Human Resources; Ms. Ellen Olson, Vice President Finance/Chief Financial Officer; Ms. Heather Snider, Vice President Institutional Effectiveness and Communications; Dr. Patrick Peyer, Vice President Student Affairs; Mr. Keith Barnes, Vice President Equity and Inclusion; Mr. Rick Jenks, Vice President Operations/Chief Operations Officer; Dr. Hansen Stewart, Vice President Industry Partnership and Community Engagement; Ms. Ann Kerwitz, Assistant to the President; Ms. Betsy Saucedo, Assistant to the President; Attorney Matthew Gardner, Robbins Schwartz.

**Communications and Petitions (Public Comment)**

No public comments were received.

**Recognition of Visitors**

There were no visitors to be recognized.

**Adjourn to Closed Session**

At 5:56 p.m., a motion was made by Trustee Trojan, seconded by Trustee Simpson, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act.

Trustee Nelson asked if there was a need for two closed sessions, or if all topics could be discussed in the closed session scheduled at the end of the meeting. Attorney Matthew Gardner advised that if trustees wish to have only one closed session, they can vote no to the motion.

The motion to adjourn to closed session failed by unanimous roll call vote. Therefore, all topics will be discussed during the closed session scheduled near the end of the agenda.



### General Presentation

Vice President Human Resources Jim Handley presented the Human Resources Fiscal Year 2023 Annual Personnel Report. He reviewed fulltime employee appointments and turnover, noting that the current turnover rate is one of the lowest since 2014. He also noted that the fulltime employee demographics chart shows improvement in the number of Black/African American employees and female employees, but a reduction in Hispanic employees.

Mr. Handley also described some of the key successes for Fiscal Year 2023 in Talent Acquisition, Professional Development, Employee and Labor Relations, and Compensation and Benefits. He added that the addition of remote work and completion of the compensation study have improved retention and attraction of new talent. He is very pleased with the new benefits consultant, Gallagher, which has resulted in robust data reporting, lower costs to RVC and employees on some benefit options, and the expansion of supplemental benefits options.

Trustee Gorski thanked Mr. Handley for the information and suggested that future reports include how new employee onboarding and training are being documented.

### Approval of Minutes

A motion was made by Trustee Gorski, seconded by Trustee Nelson, to approve the minutes of the July 11, 2023 Committee of the Whole meeting and the July 25, 2023 Regular meeting.

Trustee Nelson commented that he was reminded of a past overstatement of potential income for Truck Driver Training and hopes the numbers contained in the Committee of the Whole minutes are true. There was no further discussion. The motion was approved by unanimous roll call vote.

### Action Items

#### **1. BR 8077 – Claims Sheet**

The Board Report reads in part: It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from July 1, 2023 to July 31, 2023. The total is \$4,459,545.62.

A motion was made by Trustee Gorski, seconded by Trustee Nelson, to approve Board Report 8077. There was no discussion. The motion was approved by unanimous roll call vote.

#### **2a. BR 8078-A – Purchase Report-A – FY2023 Amendment**

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 8078-A, Purchase Report-A.

\$	6,375.00	A.	Cottingham & Butler, DBA Carlson and Dettmann Consulting, Carol Stream, IL
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A motion was made by Trustee Nelson, seconded by Trustee Trojan, to approve Board Report 8078-A. There was no discussion. The motion was approved by unanimous roll call vote.

#### **2.b. BR 8078-B – Purchase Report B – FY2024 Amendment**

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 8078-B, Purchase Report-B.

\$	134.00	A.	Finalsite (formerly Blackboard, Inc.), Glastonbury, CT
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A motion was made by Trustee Nelson, seconded by Trustee Trojan, to approve Board Report 8078-B. There was no discussion. The motion was approved by unanimous roll call vote.

**2c. BR 8078-C – Purchase Report-C – FY2024 Purchases**

The Board Report reads in part: It is recommended that the Board of Trustees approves the marked items for purchase on Board Report 8078-C, Purchase Report-C.

Not to Exceed	A.	Perfectly Seasoned LLC, Roscoe, IL
\$ 25,000.00		
Not to Exceed	B.	Motorola Solutions, Schaumburg, IL
\$ 142,802.15		
10,300.00	C.	Prey, San Francisco, CA
Not to Exceed	D.	Music Theatre International, New York, NY OR Concord Theatricals, New York, NY OR Theatrical Rights Worldwide, New York, NY OR Broadway Licensing, New York, NY
\$ 25,000.00		
Not to Exceed	E.	Music Theatre International, New York, NY OR Concord Theatricals, New York, NY OR Theatrical Rights Worldwide, New York, NY OR Broadway Licensing, New York, NY
\$ 25,000.00		
Not to Exceed	F.	Music Theatre International OR Concord Theatricals, New York, NY OR Theatrical Rights Worldwide, New York, NY OR Broadway Licensing, New York, NY
\$ 25,000.00		
Not to Exceed	G.	Music Theatre International, New York, NY OR Concord Theatricals, New York, NY OR Theatrical Rights Worldwide, New York, NY OR Broadway Licensing, New York, NY
\$ 25,000.00		
24,112.00	H.	Sound, Inc, Naperville, IL
\$ 139,035.44	I.	Illinois Community College Board, Springfield, IL

A motion was made by Trustee Nelson, seconded by Trustee Trojan, to approve Board Report 8078-C. There was no discussion. The motion was approved by majority roll call vote. Trustees Kennedy, Nelson, Simpson, Trojan and Cudia voted yes. Trustee Gorski voted no. Student Trustee Noguera voted yes (advisory).

- 3. BR 8079 – 2023-2024 Dual and Articulated Credit Memorandum of Understanding – Harlem District #122**
- 4. BR 8080 – 2023-2024 Dual and Articulated Credit Memorandum of Understanding – North Boone District #200**
- 5. BR 8081 – 2023-2024 Running Start Intergovernmental Agreement – Harlem School District #122**
- 6. BR 8082 – 2023-2024 Running Start Intergovernmental Agreement – North Boone District #200**
- 7. BR 8083 – 2023-Senior Semester Intergovernmental Agreement – North Boone District #200**

The board reports read in part: It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding/Running Start/Senior Semester Intergovernmental Agreement between Rock Valley College and [school district] effective [date] and ending [date]. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Trustee Gorski, to combine approval of Board Reports 8079, 8080, 8081, 8082, and 8083 into one motion. The motion was approved by unanimous roll call vote.

In response to a question from Trustee Nelson, Vice President Dr. Hansen Stewart confirmed that no changes have been made since the August 8 Committee of the Whole meeting.

A motion was then made by Trustee Gorski, seconded by Trustee Trojan, to approve Board Reports 8079, 8080, 8081, 8082, and 8083.

Attorney Gardner recommended that in the future there should be two motions, one to combine the board reports to be voted upon in one motion, and a second to vote on approval of the combined board reports.

The motion was approved by unanimous roll call vote.

#### **8. BR 8084 – Personnel Report**

The Board Report reads in part: It is recommended that the Board of Trustees approves the personnel actions as outlined on the Personnel Report.

A motion was made by Trustee Gorski, seconded by Trustee Nelson, to approve Board Report 8084. There was no discussion. The motion was approved by unanimous roll call vote.

#### **9. BR 8085 – Collective Negotiating Agreement with Illinois Fraternal Order of Police labor Council July 1, 2023 – June 30, 2017**

The Board Report reads in part: It is recommended that the Board of Trustees approves the Collective Bargaining Agreement with the Illinois Fraternal Order of Police Labor Council effective July 1, 2023 through June 30, 2027. **Attorney Reviewed.**

A motion was made by Trustee Gorski, seconded by Trustee Nelson, to approve Board Report 8085. There was no discussion. The motion was approved by unanimous roll call vote.

### **Other Business**

#### **1. New Business**

President Dr. Howard Spearman explained that the October Committee of the Whole meeting will be moved from Tuesday, October 10 to Tuesday, October 3. The date is being moved as there will not be enough trustees available October 10. Several trustees will be attending the Association of Community College Trustees (ACCT) Leadership Congress in Las Vegas October 9-12. Dr. Spearman, Dr. Amanda Smith, Dr. Hansen Stewart and Ann Kerwitz will also attend, as the College has been selected to give a presentation at the conference. In response to a question from Trustee Gorski, Attorney Gardner recommended that trustees vote on the date change at the September regular meeting. NOTE: Attorney Gardner confirmed via email after the meeting that a vote by trustees is not required to change a meeting date.

#### **2. Unfinished Business**

There was no unfinished business brought before the Board of Trustees.

### **Updates / Reports**

#### **1. President's Update**

President Howard Spearman provided highlights of recent college and community engagement activities.

- The fall semester has begun, and he thanked everyone for their hard work over the summer. The Enrollment Team, Academic Advisors, Registrar's Team, Accounts Receivable, Financial Aid, First Year Experience and others have all provided high quality student services on a continuous basis.
- This summer he attended an open house for Illinois Senator Dave Syverson and U.S. Congressman Darin LaHood, and provided Congressman Bill Foster with a tour of the Advanced Technology Center, which was made possible by Growth Dimensions.
- He attended the Colman Yards reception hosted by the development team of J. Jeffers & Company at the Community Foundation of Northern Illinois. More information about the development can be found at [colman-yards.com](http://colman-yards.com).
- He thanked all those involved in completing the renewal of the collective bargaining agreement with the Fraternal Order of Police. He added that while this is a four-year agreement, the agreements with

the faculty and Support Staff Association are all more than three years, which is indicative of the trust and respect of all sides working together.

## 2. Leadership Team Updates

- Vice President Keith Barnes announced that the DEI Fall Symposium will be held September 29 in the Atrium. The event will include lunch and a presentation on neurodiversity. In addition, he has been selected to give a presentation at the 2023 conference of the Illinois Council of Community College Administrators (ICCCA) in November.
- Vice President Jim Handley announced that the second year of an ice cream social for employees was a great success. Even in a rainstorm, everyone enjoyed the ice cream from Dairy Haus in Rockton.
- Vice President Dr. Patrick Peyer announced that First Year Experience and Aspire programs were held recently, with good attendance and great response by students. Also, Welcome Week is next week and will feature many fun activities for students.
- Vice President Heather Snider announced that fall enrollment is 2.5 percent ahead of last year and 3 percent above budget, but changes are expected as students will drop, but credits will increase again due to the delayed start classes. September 6 is the date for the 14<sup>th</sup> day enrollment report that will be submitted to ICCB. In addition, Ms. Snider announced that the 2023 summer magazine will be mailed this week to all residents in the College's district, approximately 150,000 copies. Trustees received a digital copy earlier today.
- Vice President Dr. Hansen Stewart announced that the ATC @Work Expo will be held this Saturday, August 26 from noon to 3:00 p.m. at the Advanced Technology Center. Visitors will see the equipment and programs in action, and tours will be available. Also, the 30<sup>th</sup> anniversary of the Center for Learning in Retirement (CLR) will be held October 5. Trustees are welcome and should contact Ann Kerwitz if they wish to attend the event.
- Vice President Rick Jenks announced that ticket sales revenue for the 2023 season of Starlight Theatre was \$462,000, the second highest ever just behind 2019. The #1 revenue-producer was *Footloose*, followed by *Cinderella*, *In the Heights*, and *Oliver*.
- Vice President Ellen Olson announced that the FY2023 audit is underway, and she hopes to bring the report to trustees in October or November. Trustees are reminded to respond to the audit fraud questionnaire sent to them by Sikich, as only two responses from trustees have been received so far. In response to a question from Trustee Trojan, Ms. Olson indicated that so far, she has not seen any issues regarding the audit.
- Vice President Dr. Amanda Smith announced that the Artificial Intelligence (A.I.) seminar led by RVC's Dr. Terry Wandtke and Dr. Kym Blanchard made the local news. Faculty and staff learned how to detect the use of A.I. and are working together to develop a response to it.

## 3. Trustee Comments

- Trustee Nelson commented that although he should have said this earlier during Mr. Handley's presentation, he would like to see a more detailed analysis of what the College is lacking in diversity recruitment. He noticed a reduction of Hispanic employees, but also wondered about the numbers of handicapped employees. He's not expecting a presentation, just a short summary.
- Trustee Trojan commented on the Center for Learning in Retirement (CLR) fall catalog (copy given to each trustee), noting that he attended the CLR annual meeting earlier this month and he used to teach classes for CLR. He added that over 11,000 copies of the CLR catalog are distributed each year and congratulated the CLR leadership for their fine work.
- Trustee Simpson complimented Chris Brady and all those connected with Starlight Theatre on a very successful season. She also added her parental perspective on enrollment and various financial aid issues, including phone calls that are not answered and lack of response to messages left on the voice mail system. She noted that when she was urged to go to the Student Center in person, she received the needed help. Simpson added that other people have contacted her with similar issues which is why she brought it to the Board.

- Trustee Gorski commented that Trustee Simpson shared her experience with him, and he has had similar problems with IT vendors. He encouraged administration to do whatever they can to have someone answer phone calls in the Student Services division. He added his support for other trustees' comments.
- Trustee Nelson commented that as a follow-up to Trustee Simpson's comments, customer service is very important for trustees. He has friends whose sons did not enroll at RVC due to financial aid concerns, although he realizes they may not have been eligible for financial aid.
- Board Chair Cudia commented that she sometimes calls staff for help obtaining information and encouraged staff to put a message on their voice mail and email when they are out of the office. She congratulated the administration for being recognized nationally and selected to give a presentation at the Association of Community College Trustees (ACCT) Leadership Congress in October. Additionally, she would like to have a group photo taken of trustees as well as the Decennial Committee.

#### **4. ICCTA (Illinois Community College Trustees Association) Report**

Trustee Nelson did not have a report.

#### **5. Student Trustee Report**

Student Trustee Juan Noguera reported on the first week of classes and Welcome Week activities hosted by the Student Life department. The Student Government Association (SGA) is planning a speaker series to help students develop important skills needed for leadership roles. In addition, he participated in student panels for the RVC Aspire event and TRiO department's orientation for new students. Both events were focused on providing support for minority students at the start of their college journey.

#### **6. RVC Foundation Liaison Report**

Trustee Trojan reported that the Foundation's board did not meet this month, but he did provide a scholarship update. The first round of scholarships awarded 226 scholarships this spring totaling nearly \$379,000, leaving about \$326,000 available for the "Last Chance" application period, which runs from August 16 to September 6. All awards will be made by September 26. Trustee Trojan also encouraged everyone to attend the Foundation's Alumni Tailgate event to be held Sunday, September 24.

#### **7. Freedom of Information Act (FOIA) Report**

The Freedom of Information Act (FOIA) report was accepted as presented.

#### **Adjourn to Closed Session**

At 6:57 p.m., a motion was made by Trustee Trojan, seconded by Trustee Nelson, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act. The motion was approved by unanimous roll call vote.

#### **Reconvene Open Session**

At 7:47 p.m., a motion was made by Trustee Gorski, seconded by Trustee Trojan, to reconvene to the open meeting. The motion was approved by unanimous roll call vote. No action was taken as a result of closed session.

**Next Meeting**

The next Committee of the Whole meeting will be held on Tuesday, September 12, 2023 at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.

The next Regular meeting will be held on Tuesday, September 26, 2023 at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.

**Adjournment**

At 7:50 p.m., a motion was made by Trustee Trojan, seconded by Trustee Nelson, to adjourn the meeting. The motion was approved by unanimous roll call vote.

Submitted by Ann L. Kerwitz

\_\_\_\_\_  
Robert Trojan, Secretary

\_\_\_\_\_  
Gloria Cardenas Cudia, Chairperson

DRAFT

**Claims Sheet**

**Recommendation:**

It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from August 1, 2023 to August 31, 2023

The total is \$ 2,207,229.00

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Purchase Report-A - FY2024 Purchases**

Recommendation: Board approval for items marked with an asterisk

A. Fire Extinguishers – (Contractual Services – Risk Management)

<b>A-Fire Extinguisher Sales and Service</b>	<b>Rockford, IL</b>	<b>\$10,998.00*(1)</b>
		<b>Not to exceed</b>

1. This expense is for the annual testing and review of the campus fire extinguishers that was conducted in August 2023. This is the first year the annual inspection surpassed \$10,000. A-Fire has been our provider for this annual testing for several years.

FY2024 Budgeted Expense

B. Telehealth Services – (Contractual Services – Personal Success Counseling)

<b>BetterMynd Inc</b>	<b>Buffalo, NY</b>	<b>\$17,500.00*(2)</b>
Talk Campus	Bristol, United Kingdom	N/A
Talkspace	New York, NY	N/A

2. This expense is for telehealth mental health counseling services for Rock Valley College students. BetterMynd Inc. provides students with 24/7 access to mental health counseling, and their services contribute to Rock Valley College’s FERPA and HIPPA compliance requirements. Rock Valley College will be able to offer up to 217 sessions to students over the fiscal year. Talk Campus and Talkspace were contacted for quotes but declined to provide pricing. This expense will be split between Personal Success Counseling and the Mental Health Early Action Grant.

FY2024 Budgeted and Grant Expense

C. Volvo Truck – (Automotive – Non-Credit Programs)

<b>CIT Trucks, LLC</b>	<b>Normal, IL</b>	<b>\$77,745.12*(3)</b>
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3. This expense is for the purchase of one (1) used 2021, 12-speed automatic Volvo truck for the Truck Driver Training Program (TDT). This truck will be used in conjunction with the two leased vehicles approved at the July 25, 2023, Board of Trustees meeting to ensure that TDT classes run smoothly and without interruption should any of the vehicles be unavailable. The TRACE ( Trade Reporting and Compliance Engine) Trade School Grant will provide funding.

FY2024 Grant Expense



**Purchase Report-A - FY2024 Purchases**

D. Stage Lighting Supplies – (Materials and Services – Starlight Theatre)

<b>Full Compass</b>	<b>Madison, WI</b>	<b>\$10,000.00*(4)</b> <b>Not to exceed</b>
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4. This expense is for miscellaneous small commodity stage materials, lighting supplies, and maintenance services for Starlight Theatre. Individual purchases are less than \$25,000 and do not need to be bid pursuant to 110 ILCS 805/3-27.1.

FY2024 Budgeted Expense

E. Repair Materials– (Repair Materials and Supplies – Plant Maintenance)

<b>Home Depot</b>	<b>Rockford, IL</b>	<b>\$10,000.00*(5)</b> <b>Not to exceed</b>
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5. This expense is for miscellaneous small commodity purchases of building materials, parts, and supplies for Plant Operations and Maintenance. Individual purchases are less than \$25,000 and do not need to be bid pursuant to 110 ILCS 805/3-27.1.

FY2024 Budgeted Expense

F. Online Proctoring Software – (Other Contractual Services – Online Learning)

<b>Honorlock</b>	<b>Boca Raton, FL</b>	<b>\$12,000.00*(6)</b>
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6. This expense is for online proctoring software. Honorlock is among the top-rated proctoring services and integrates fully into Canvas, Rock Valley College’s learning management software. The E-Learning Committee researched and hosted demonstrations from multiple vendors during the summer of 2022. Online Learning piloted the Honorlock software over the past year with a limited number of 250 students who were able to take proctored tests on campus, remotely, using their personal devices, and in the Testing Center. Students and faculty reported that the software was easy to use and that the customer service was responsive, helpful, and friendly. Because it was such a successful pilot year, the services are being increased to provide for 750 students.

FY2024 Budgeted Expense

G. Plow and Salt Spreader – (Vehicle Equipment – Plant Maintenance)

<b>K-Kap Toppers Inc</b>	<b>Rockford, IL</b>	<b>\$19,035*(7)</b>
Scott’s RV	Rockford, IL	\$ 20,720.39

7. This expense is for the purchase of an eight-foot Boss DXT stainless V-plow and a Boss VBX 8000 auger rear spreader with an LED light upgrade kit. Additional vendors who

**Purchase Report-A - FY2024 Purchases**

qualify as legitimate Boss dealers were contacted for pricing, but they responded that they were unable to supply the VBX 8000. This equipment will be installed on the new F350 Ford pickup truck for snow removal and salting on the main campus.

FY2024 Budgeted Expense

H. Ford F150 Truck – (Automotive – RVC Police Department)

<b>Morrow Brothers Ford</b>	<b>Greenfield, IL</b>	<b>\$56,539.00*(8)</b>
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8. This expense is for the purchase of a new 2023 Ford F150 truck for the Rock Valley College Police Department. This vehicle would replace an aging, high-mileage 2011 Ford Expedition police vehicle. This purchase is part of a state bid. This vehicle will be used for both police function and emergency preparedness since the vehicle will have concealed emergency lighting.

FY2024 Budgeted Expense

I. Lift Gates – (Vehicle Equipment – Plant Maintenance)

<b>NWC Body Works</b>	<b>Elk Grove, IL</b>	<b>\$20,225.00*(9)</b>
Scott’s RV	Rockford, IL	\$ 28,005.00
K-Kap Toppers Inc	Rockford, IL	\$ 33,715.00

9. This expense is for five (5) lift gates for the new pick-up trucks for Plant Operations and Maintenance. They will be installed on the three Dodge Ram trucks, the Ford F150 and the Ford F350.

FY2024 Budgeted Expense

J. Telecommunications – (Telephone Service Charges – Information Technology)

<b>Stratus Networks</b>	<b>Peoria Heights, IL</b>	<b>\$21,000.00*(10)</b> <b>Not to exceed</b>
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10. This expense is for the College’s long-distance and T-1 analog lines for the emergency communication system. In February 2023, the Information Technology Department (IT) received notice from the vendor that due to the College’s outdated hardware, the new monthly total would increase from approximately \$950 to \$5,400 a month. The IT team met with the vendor and negotiated a contract that included updating the hardware at no additional expense to the College. The new agreement will reduce the College’s monthly fees from approximately \$5,400 to approximately \$750.

FY2024 Budgeted Expense

**Purchase Report-A - FY2024 Purchases**

**K. Multi-Function Copiers – (Contractual Services – General Institution Copiers/Printing)**

<b>Marco Technologies</b>	<b>Rockford, IL</b>	<b>\$183,000.00*(11)</b>
<b>Gordon Flesch</b>	<b>Rockford, IL</b>	<b>Not to Exceed</b>
<b>ImageTec</b>	<b>McHenry, IL</b>	
<b>ImpactNetworking</b>	<b>Bolingbrook, IL</b>	

11. This expense is for the lease and service contract of a fleet of multi-function devices which will include the campus copiers and the production machines in Print Services. Four responses were received for RFP #23-10, Multi-Function Devices, Managed Print, and Centralized Print/Copy Production, and were opened on Friday, September 1, 2023. A short list of respondents provided demonstrations on September 14, and the selection committee determined Marco Technologies to be the best and most cost effective fit for the College. The contract will include an all-color copier fleet, the production devices in Print Services, and a managed print program that will supply toner and service for the College’s networked HP printers. The contract will also include a solution for student and community members to use the copier devices at no additional cost to the College.

FY2024 Budgeted Expense

**L. Inlet Catch Basin Repairs – (Capital – Plant Operations and Maintenance)**

<b>DPI Construction, Inc</b>	<b>Pecatonica, IL</b>	<b>\$102,070.00*(12)</b>
<b>Northern Illinois Service Company</b>	<b>Rockford, IL</b>	<b>\$214,436.00</b>

12. This expense is for the repair of storm drainage inlet catch basins in the parking lots and roads in and around the main campus. Broken concrete and sunken grates have created safety hazards and require repair. OPN, as Architect of Record in conjunction with IMEG, was contacted to assist in drafting the project specifications, and the resulting Bid #23-18 opened on September 19. Two submittals were received and after careful review it is recommended to award the contract to DPI Construction. This is part of the perimeter road repair capital project, but due to safety concerns, repairing the inlets will be done now. This project will repair ten (10) inlets and contains an \$11,010.00 contingency.

FY2024 Budgeted Capital Expense

Purchase Report-A - FY2024 Purchases

M. Architect Firm – (Other Contractual Services – Downtown Campus)

<b>Demonica Kemper Architects (DKA)</b>	<b>Chicago, IL</b>	<b>\$3,000,000*(13)</b>
OPN Architects	Madison, WI	<b>Not to exceed</b>
Cordogan Clark	Aurora, IL	
Saavedra Group Architects (SGA)	Rockford, IL	
Holabird & Root, LLC	Chicago, IL	
Ollmann Ernest Martin (OEM)	Belvidere, IL	

13. On July 12, 2023, Rock Valley College received six responses to the Request for Qualifications #23-17 Architect for RVC Downtown Campus. A selection committee of eleven members was assembled from volunteers requested by the Cabinet. The committee reviewed the responses, and each member independently scored the answers. The scores were compiled, and the top four firms were short-listed. Each short-listed firm was asked to give a brief presentation and respond to questions from the committee. After the interviews, the committee again scored the firms and identified two finalists who gave presentations to the Board of Trustees during the Committee of the Whole meeting on August 8, 2023. The committee received the Board’s assessment of the finalists from the Board Liaison, Trustee Richard Kennedy, and held a final discussion. The committee voted, and negotiations commenced between DKA and Rock Valley College. The final recommendation is to award Demonica Kemper Architects (DKA) the contract to be architect for the new downtown campus.

FY2024 Budgeted Expense

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Purchase Report-A - FY2024 Purchases**

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FY2024 Budgeted and Grant Expense

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FY2024 Grant Expense

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**Purchase Report-A - FY2024 Purchases**

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**Purchase Report-A - FY2024 Purchases**

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FY2024 Budgeted Expense

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<u>TBD</u>	<u>TBD*(12)</u>	

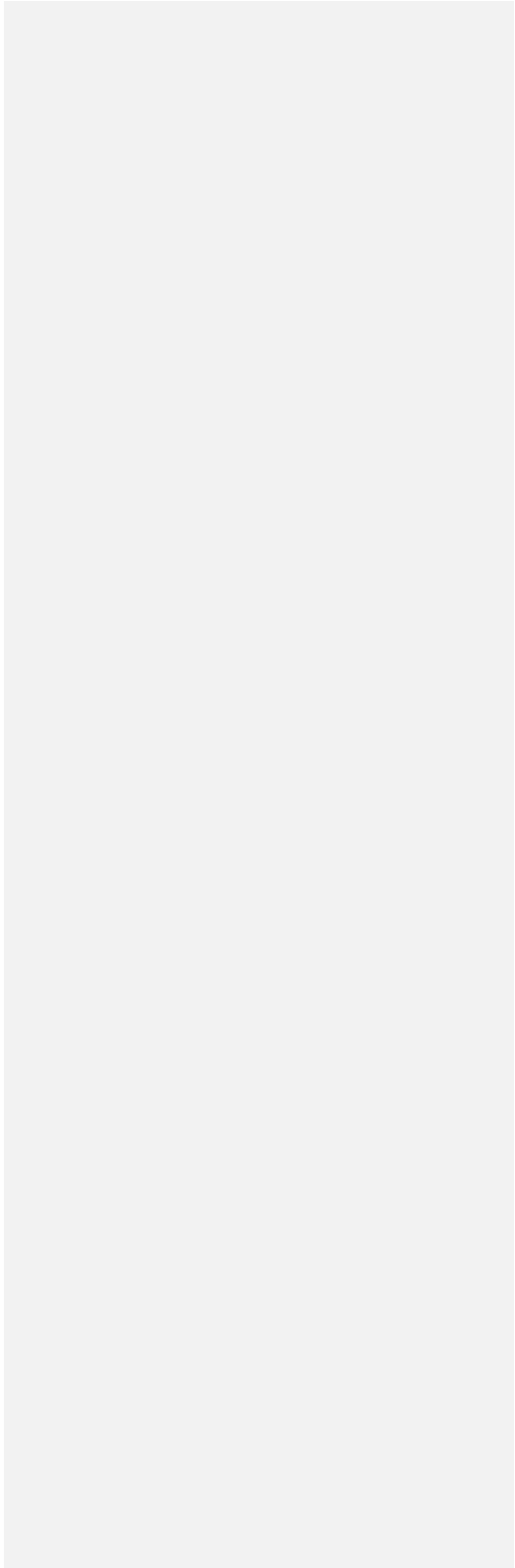
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**Purchase Report-A - FY2024 Purchases**

FY2024 Budgeted Capital Expense

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**Purchase Report-A - FY2024 Purchases**

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FY2024 Budgeted Expense

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Personnel Report**

**Recommendation:** The Board of Trustees approves the following personnel actions:

**A. Appointments**

Dominick Squicciarini, Dean of Career & Technical Education, Full-Time, Grade S, \$87,964, effective September 25, 2023.

**B. Departures**

Audrey Pearson, Engineering & Technology Professor, Full-Time Faculty, resigning effective September 22, 2023.

James Handley, Vice President of Human Resources, retiring effective July 5, 2024.

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**Personnel Report**

**Recommendation:** The Board of Trustees approves the following personnel actions:

**A. Appointments**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**2023-2024 Dual and Articulated Credit Memorandum of Understanding (MOU) Between the Board of Education of Rockford Public School District No. 205 and Rock Valley College**

**Background:**

The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the furthered development of the Dual Credit Quality Act. These initiatives and their continued development and implementation remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a school district dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Rockford Public School District No. 205 as dual credit for the 2023-2024 academic year.

**Recommendation:**

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and the Board of Education of Rockford Public School District No. 205, beginning August 1, 2023, and ending June 30, 2024. **Attorney reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

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**Dual and Articulated Credit  
Memorandum of Understanding between  
Rock Valley College and Rockford Public School District 205**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this \_\_\_\_ day of June, 2023 between Board of Education of the Rockford Public Schools, District No. 205, Winnebago and Boone Counties, Illinois ("School District"), located at 501 7<sup>th</sup> Street, Rockford, Illinois 61104 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

**WHEREAS**, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

**WHEREAS**, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

**WHEREAS**, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

**NOW, THEREFORE**, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District Instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses.
4. It is further agreed upon by the Parties that the School District will:
  - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
  - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
  - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
    - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
    - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal Identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.
  - d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached

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hereto and incorporated herein;

- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in August for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), or samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the first week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part

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of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
- b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- f. Provide guidance on appropriate placement of students using multiple measures;
- g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District in accordance with EdSystems. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- j. Review this MOU annually for accuracy and pricing; and
- k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.



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6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2023-2024 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
  - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
  - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
  - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
  - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District"

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and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
  - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
  - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
  - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
  
15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2023 and end on June 30, 2024.

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Ehren Jarrett

Ehren Jarrett 8/7/2023 | 12:25 PM CDT

High School Superintendent Date Rock Valley College President Date

Denise Pearson

President 8/16/2023 | 3:15 PM CDT

Board of Education Date Rock Valley College Board of Trustees Date

BOARD APPROVED  
JUL 18 2023  
Rockford Public Schools

## Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Rockford Public School District as dual credit effective during this Agreement:

Dual Credit Courses
BIO 103 – Introductory Life Science
BIO 104 – Introductory Life Science Lab
CRM 120 – Criminal Investigation
ECE 100 – Intro to Early Childhood Education
ECE 101 – The Developing Child
ECE 103- Nutrition & Health of Young Children
ENG 101 – Composition I
GAT 101 – Introduction to Graphics Arts Technology
GAT 110 – Introduction to Photoshop
GAT 115 – Introduction to Illustrator
HLT 110 – Medical Terminology
MET 110 – Manufacturing Processes I
NAD 101 – Nursing Aide
PSC 160 - American National Government
STU 101 – Career Planning
STU 103 – Workplace Ethics
STU 299 – Service Learning

The following Rockford Public School District courses are eligible for Rock Valley College articulated credit:

High School Course Eligible for Articulated Credit	RVC Articulated Course Equivalent	Student Earns Articulated Credit by:
Intro to Computers	CIS 102	Successful Completion of additional CIS Course OR PCT course
Intro to Criminal Justice	CRM 101	Successful Completion of CRM 120
Intro to Engineering	EGR 101	Successful Completion of EGR 135
Principles of Engineering	EGR 101	Successful Completion of EGR 135
Intro to Engineering & Design	EGR 101	Successful Completion of EGR 135
Engineering Design & Developmt.	EGR 101	Successful Completion of EGR 135
Intro to Drafting	MET 100	Successful Completion of MET 110

## Appendix B Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review
4. Dual Credit Student Survey Collection

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## Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
  - a) Drop any student who has never attended the course.
  - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
  - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
  - b) Mark "D" for each student who is currently earning a 'D' in the course.
  - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's Intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Online Services by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

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## Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school Instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed within two years of completing the articulated course, and by no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2023-2024 Senior Semester Program  
Rockford Public School District No. 205**

**Background:** *Senior Semester* is a formal program launched in partnership with Rockford Public School District No. 205 during the 2019-2020 school year. The program allows up to 20 qualified District students to attend Rock Valley College (RVC) for their final high school semester of senior year. Students take dual credit courses that meet the requirements for both a high school diploma and one semester of Rock Valley College credit courses simultaneously. The *Senior Semester* program is administered through the Early College office at RVC in conjunction with Rockford Public School District #205.

Students selected for *Senior Semester* must be academically and socially ready for college. The program provides an opportunity for students to engage in a more challenging educational environment while finishing their high school careers.

The financial arrangement between Rock Valley College and Rockford Public School District #205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Senior Semester student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$48,000 during the term of this agreement. Participating students will be financially responsible for paying the remaining balance of tuition and fees, along with covering the costs for any repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall college cost for students and their families.

**Recommendation:** It is recommended that the Rock Valley College Board of Trustees approves the *Senior Semester* Intergovernmental Agreement with Rockford Public School District #205 effective upon signature for classes beginning January 2024. Said agreement shall expire on June 30, 2024. **Attorney reviewed.**

\_\_\_\_\_  
Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees



**INTERGOVERNMENTAL AGREEMENT BETWEEN  
BOARD OF EDUCATION OF THE ROCKFORD PUBLIC SCHOOLS, DISTRICT NO. 205,  
WINNEBAGO AND BOONE COUNTIES, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR SENIOR SEMESTER PROGRAM**

This Agreement is made and entered into by and between the Board of Education of the Rockford Public Schools, DISTRICT No. 205, Winnebago and Boone Counties, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties) in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Senior Semester is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn a semester of college credits by attending COLLEGE full-time during a semester of their senior year of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Senior Semester goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Senior Semester Program (hereinafter Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1     Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2     Implementation of Senior Semester**

DISTRICT and COLLEGE agree to collaborate to implement Senior Semester as a joint program, administered jointly by Rock Valley COLLEGE and Rockford Public Schools, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Senior Semester to provide eligible DISTRICT

students with full-time instruction at COLLEGE during a semester of their senior year of high school in satisfaction of:

- 1) DISTRICT'S requirements for earning a high school diploma.
- B. Any DISTRICT student interested in Senior Semester will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Senior Semester Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Senior Semester Procedures to Fulfill Qualifications and Admissions (Appendix B).
  - C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Senior Semester program.
  - D. Instruction for DISTRICT students accepted into Senior Semester shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$24,000 during the term of this Agreement. The total number of students permitted to participate in Senior Semester shall not exceed 10 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided in Section 3.N, below.
  - E. If a DISTRICT student is not successful academically or is not meeting Senior Semester academic standards at the midterm grading period, COLLEGE will notify the Executive Director of COLLEGE and Career Readiness (ED of CCR) within one week after the midterm date.
  - F. At semester end, COLLEGE will provide the ED of CCR with student transcripts enrolled in Senior Semester.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Senior Semester, identifying a maximum of 10 eligible students to participate in Senior Semester per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Senior Semester are provided equal access to Senior Semester consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Senior Semester program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Senior Semester students and a parent or guardian the enrollment and selection of courses defined as Senior Semester schedules.
- E. DISTRICT will be responsible for communicating to Senior Semester students and their parents or a guardian in regard to resolving disputes within the overall operation of the Senior Semester program, including but not limited to the DISTRICT Senior Semester selection

process results and qualifications and expectations of student independence not governed by in loco parentis.

- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; ED of CCR to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Senior Semester students.
- J. DISTRICT will provide all personal and academic success counseling services to Senior Semester students.
- K. DISTRICT will provide students who successfully complete Senior Semester with credit towards a high school diploma.
- L. DISTRICT will communicate to the RPS 205 students and their parents or a guardian that they are responsible for covering textbook and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Senior Semester student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$48,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Senior Semester program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.
- N. District agrees to work with their Senior Semester students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Senior Semester. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

#### **Section 4 COLLEGE Obligations**

COLLEGE will:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mall.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE Policies and procedures and a copy of COLLEGE's Student Handbook.

- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the Senior Semester enrollment. DISTRICT is responsible for tuition and fees for STU 100, Planning for Success.
- D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- G. COLLEGE will ensure that instructors for Senior Semester courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Senior Semester Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- H. COLLEGE will take appropriate steps to ensure that Senior Semester courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Senior Semester student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.
- I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 205 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- J. COLLEGE will maintain appropriate academic control over the curriculum of all Senior Semester Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

**Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Senior Semester Orientation.

- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Senior Semester with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Senior Semester Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Senior Semester.

### **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Senior Semester, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Senior Semester Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Senior Semester courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Senior Semester, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

**Section 7 Participation in the Senior Semester Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Senior Semester Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Senior Semester Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
  - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Senior Semester list, as referenced in Appendix B.
  - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
  - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Senior Semester coursework.
  - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Senior Semester Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Senior Semester Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the

District in identifying appropriate supplementary aids and/or accommodations for eligible students.

- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Senior Semester Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Senior Semester Program hereunder.

### Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2024, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

If to COLLEGE:

Rockford Public School District No. 205  
Att'n: Superintendent  
501 7th St.  
Rockford, IL 61104  
Facsimile: (815) 972-3404

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel;

with a copy to counsel:

Lori Hoadley  
Rockford Public Schools  
501 7<sup>th</sup> St.  
Rockford, IL 61104  
Facsimile: (815) 966-3905  
Email: [Lori.Hoadley@rps205.com](mailto:Lori.Hoadley@rps205.com)

Joseph J. Perkoski  
Robbins-Schwartz  
55 W. Monroe St. – Suite 800  
Chicago, IL 60603-5144  
Facsimile: (312) 332-7768  
Email: [jperkoski@robbins-schwartz.com](mailto:jperkoski@robbins-schwartz.com)

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Senior Semester program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.



WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education  
Rockford Public School  
District No. 205  
Boone-Winnebago  
County, Illinois

  
\_\_\_\_\_  
President

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

BOARD APPROVED  
JUL 18 2023  
Rockford Public Schools

Board of Trustees  
Illinois Community  
COLLEGE District No. 511  
Winnebago County, Illinois

APPENDIX A  
DISTRICT Senior Semester Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Senior Semester.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year for the one semester program.
5. Completed one year of Algebra, one year of Geometry or Integrated Math 1 and Integrated Math 2 with a grade of "B" or higher in each semester by the end of the junior year.
6. Completed three years of English with a grade of "B" or higher in each semester by the end of the junior year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the junior year.
8. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT high school counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

**APPENDIX B****DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "ED of CCR" refers to Rockford Public Schools Executive Director of COLLEGE & Career Readiness. "Dean of EC" refers to Rock Valley College's Dean of Early College. "DISTRICT" refers to Rockford Public School DISTRICT 205. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is Interested in applying for the Senior Semester Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in Reading, English, and math or submit ACT/SAT scores for possible waiver of the placement test. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Senior Semester Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to ED of CCR.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Senior Semester Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Senior Semester students and alerts ED of CCR that file has been updated.
11. ED of CCR compiles list of all qualified DISTRICT Senior Semester students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to ED of CCR to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (not to exceed 20 spots), ED of CCR will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, ED of CCR will send final and approved DISTRICT Senior Semester student list to DISTRICT Master Schedule and COLLEGE.
15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Senior Semester program OR placement on DISTRICT waiting list.

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16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Senior Semester students.
17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT ED of CCR and or staff manages DISTRICT Senior Semester waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet RPS 205 graduation requirements.
20. COLLEGE provides schedules to ED of CCR for students enrolled in the DISTRICT Senior Semester program.
21. ED of CCR distributes schedules to DISTRICT counselors.
22. ED of CCR works with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to ED of CCR for processing to the COLLEGE Dean of EC.
26. COLLEGE provides student transcripts to ED of CCR for semester completed by participating students within two weeks of final grades posting.

## APPENDIX C

### Senior Semester Academic Conduct Policies

All *Senior Semester* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: [www.rockvalleycollege.edu](http://www.rockvalleycollege.edu). Adherence to all policies is essential and required to remain in the *Senior Semester* program.

#### ADVISING & COMMUNICATION

*Senior Semester* students are expected to:

- Meet with your high school program counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school program counselor.
- Meet with an RVC Advisor for matters relating to RVC enrollment.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

#### ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

#### MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

#### ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.

#### DISMISSAL FROM PROGRAM

*Senior Semester* students may be dismissed from the program as a result of *any* of the following:

- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

Appendix D  
Senior Semester Program Course Offerings 2023-2024  
Senior Semester Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1			
FWS-116	Step Aerobics	1			
FWS-119	Cardio Kickboxing	1			
FWS-121	Cardio Fitness & Conditioning	1	16021U	Cardio Fitness & Conditioning	1
FWS-126	Beginning Weight Lifting	1	16399U	Beginning Weightlifting	1
FWS-127	Advanced Weight Lifting	2			
FWS-128	Sports Performance Fitness	1			
FWS-131	Basketball & Touch Football	1			
FWS-133	Power Volleyball	1	16018U	Power Volleyball	1
FWS-151	Tae Kwon Do	1	16019U	Tae Kwon Do	1
FWS-220	Intro Career Opportunty in PE	3			
WS-231	Contemporary Health Issues	3			
FWS-233	Community Health	3			
FWS-235	Alcohol and Drug Education	3			
FWS-236	Human Sexuality	3			
FWS-237	Nutrition for Optimum Living	3	16020U	Nutrition for Optimum Living	1
FWS-243	First Aid/Gen Safety/CPR/AED	3	16015U	First Aid and General Safety	1
FWS-250	Introduction Sport Management	3	0668U	Intro to Sports Management	1
FWS-253	Introduction to Coaching	3			
FWS-254	ASEP Sport First Aid and CPR	3			
FWS-255	Sociology of Sport	3			
FWS-256	History of Phy Ed & Sport	3			
FWS-258	Sport & Exercise Psychology	3			
FWS-260	Intro to Exercise Science	3			
FWS-261	Nutrition for Fitness&Sport	3			
FWS-263	Nutrit, Exercise & Weight Cntr	3			

FWS-265	Personal Fitness and Wellness	3			
FWS-266	Personal Trng I-Concepts&Appl	3			
FWS-267	Persnl Trng II-Concepts&Appl.	3			
HLT-110	Medical Terminology	2	21513U	Medical Terminology	2
HLT-110	Medical Terminology	2	50111U	Medical Terminology	1
<b>Business</b>					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATG-110	Financial Accounting	4	13467U	Calc for Bus & Social Studies	1
ATG-111	Managerial Accounting	4			
BUS-101	Introduction to Business	3	21150U	Introduction to Business	1
BUS-103	Business Mathematics	3			
BUS-105	Consumer Econ and Prsnl Fin	3			
BUS-130	Entrepreneurship Principles	3			
BUS-131	Entrepreneurship Planning	3			
BUS-170	Intro Organizational Behavior	3	12414U	Intro Organizational Behavior	1
BUS-200	Legal Environment in Bus	3			
BUS-223	Business Statistics	3			
BUS-230	Entrepreneurship Capstone	3			
BUS-279	Principles of Finance	3			
BUS-282	International Business	3			
MGT-170	Business Communications	3			
MGT-270	Principles of Management	3			
MGT-271	Human Resource Manage	3			
MGT-274	Leadership	3			
MKT-260	Principles of Marketing	3	21145U	Principles of Marketing	1
MKT-265	Salesmanship	3			
MKT-266	Principles of Advertising	3			
MKT-288	Customer Relations	3			
OFF-118	Computer Keyboarding	1	21120U	Keyboarding	1

### Communications

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RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
OM-113	Intro to Public Relations	3			
COM-119	News Writing	3			
COM-120	News Editing	3			
COM-130	Intro to Mass Communication	3	10672U	Intro to Mass Communication	1
COM-140	Writing for Multimedia	3			
COM-156	Audio Production I	3	15183U	Audio Production I	1
COM-157	Video Production I	3	15184U	Visual Production I	1
COM-208	Screenwriting	3			
COM-218	Broadcast Performance	3			
COM-221	Photojournalism	3			
COM-251	Film History and Appreciation	3	15113U	Fim History and Appreciation	1
COM-252	International History of Film	3	15430U	International History of Film	1
COM-256	Advanced Audio Production	3	15185U	Advanced Audio Production	1
COM-257	Advanced Video Production	3	15186U	Advanced Video Production	1
COM-260	Advanced Post-Production	3			
COM-296	Documentary Production	3			
COM-297	Motion Picture Production	3			
ENG-101	Composition I	3	10300U	English 11	2,2
ENG-101	Composition I	3	10400U	English 12	2,2
ENG-103	Composition II	3	10420U	Composition II	2
ENG-108	Intro Creative Writing	3			
ENG-109	Creative Writing II	3			
ENG-110	Intro to Technical Writing	3			
ENG-200	Language, Power & Public Life	3			
LIT-101	Introduction to Literature	3	10124U	Intro to Literature	1
LIT-139	Mythology	3	10120U	Mythology	2
LIT-140	The Bible As Literature	3	10310U	The Bible as Literature	1
LIT-141	Film and Literature	3			
LIT-142	Exploring Literature: Poetry	3	10676U	Exploring Literature - Poetry	1
LIT-144	Exploring Literature: Fiction	3	10119U	Exploring Literature - Fiction	1



LIT-152	Multicultural American Lit	3			
LIT-154	Intro Non-Western Literature	3	10123U	Intro to NonWestern Literature	1
LIT-201	American Lit Before 1865	3	10118U	Amer Lit Col Days to Civil War	2
LIT-202	American Literature Since 1865	3			
SPH-131	Fundamentals of Communication	3	10676U	Fundamentals of Communication	1
SPH-201	Interpersonal Communication	3			
SPH-202	Intercultural Communication	3			
SPH-211	Group Leadership	3			

### Computers and Information Systems

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3	13447U	Intro Computers & Info Systems	1
CIS-120	Intro to Microsoft Word	1			
CIS-121	Introduction to Excel	1			
CIS-124	Introduction to Powerpoint	1			
CIS-130	Introduction to Access	2			
CIS-170	Programming Logic & Design	3	13445U	Programming Logic & Design	1
CIS-180	Intro to Visual Basic Prgrmng.	4	13444U	Intro to Visual Basic Prgrmng	1
CIS-240	Intro to Java Programming	4	13448U	Computer Science A	2
CIS-245	Program Android-Mobile Devices	4			
CIS-254	Database Programming	4			
CIS-276	Intro to C/C++ Programming	4	13449U	Intro to C/C++ Programming	2
CIS-277	Advanced C/C++ Programming	4			
CIS-279	Visual C# Programming	4			
CIS-280	Program iOS Apple Mobile Dev	4			
CIS-290	Special Topics in CIS	1			
CIS-291	Internship Field Project	1			
GAT-101	Intro to Graphic Arts Tech	4	51102U	Graphic Arts Technology	2
GAT-110	Introduction to Photoshop	2	15181U	Introduction to Photoshop	1
GAT-115	Introduction to Illustrator	2	15182U	Introduction to Illustrator	1
GAT-150	Typography	2			

GAT-178	Fundamentals of Desktop Publis	3			
GAT-190	Image Generation and Output	2			
GAT-215	Advanced Illustrator	2			
GAT-220	Adv Photoshop Grap Arts Indus.	3			
PCT-110	Networking Essentials	3			
PCT-111	Windows Active Directory	3			
PCT-112	Windows Server Fundamentals	3			
PCT-113	Microsoft Win Infrastructure	3			
PCT-120	Cisco Networking I	4	21223U	Cisco Networking I	
PCT-122	Cisco Networking II	4	21224U	Cisco Networking II	
PCT-124	Cisco Networking III	4	21225U	Cisco Networking III	
PCT-126	Cisco Networking IV	4	21226U	Cisco Networking IV	
PCT-130	Intro Network Security Fndmntl	3			
PCT-132	Advanced Network Security	3			
PCT-140	IP Telephony I	4			
PCT-142	IP Telephony II	4			
PCT-211	VMWare vSphere:Install/Config	3			
CT-262	A+ Essentials	3			
PCT-270	Introduction to Unix/Linux	3			
PCT-275	Cisco Firewall Design	4			
PCT-290	Special Topic in PC Tech	1			
WEB-101	Programming Related-Internet	4	15159U	Fundamentals of Web Design	2
WEB-102	Adv Program Related - Internet	4			
WEB-111	Introduction to Multimedia	3			
WEB-225	Digital Photography	3			
WEB-233	Introduction to Javascript	4			
WEB-234	PHP Programming	4			

### Engineering and Technology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	12551U	Introduction to Engineering	1
EGR-135	Engineering Graphics/CAD	4	21553U	Engineering Graphics/CAD	1
3R-206	Statics	3	12554U	Statics (Engineering)	1

EGR-207	Dynamics	3	12555U	Dynamics (Engineering)	1
EGR-221	Elem Mech of Defmabl Bodies	3			
EGR-231	Engineering Circuit Analysis	4	12556U	Engineering Circuit Analysis	1
EGR-250	Digital Electronics	4			

## Humanities / Fine Arts

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	15118U	Drawing and Composition 1	1
ART-102	Drawing and Composition II	3			
ART-103	Design I	3			
ART-111	Painting I	3			
ART-121	Ceramics I	3	15170U	Ceramics	1
ART-122	Ceramics II	3			
ART-131	Introduction to Visual Art	3	15117U	Intro to Visual Arts	2
ART-141	Intro Non-Western Visual Art	3	15111U	Intro to NonWestern Visual Art	1
ART-201	Life Drawing	3			
ART-203	Design II	3			
ART-212	Painting II	3			
ART-216	Relief Printmaking	3			
ART-251	History of Art I	3	15112U	History of Art I	1
ART-252	History of Art II	3	15116U	History of Art II	1
CRM-101	Intro to Criminal Justice	3		Intro to Criminal Justice	2
CRM-102	Intro to Probation & Parole	3			
CRM-103	Intro to Corrections	3			
CRM-104	Intro to Private Security	3			
CRM-105	Police Report Writing	3			
CRM-120	Criminal Investigation	3	17209U	Criminal Investigation	1
CRM-120	Criminal Investigation	3		Criminal Investigation	2
CRM-125	Criminal Proced & Civil Rights	3			
CRM-127	Ethics in Law Enforcement	3			
CRM-210	Criminal Law	3			
CRM-225	Juvenile Procedures	3			

CRM-260	Police Organization & Admin	3			
CRM-271	Patrol Procedures	3			
CRM-281	Rules of Evidence	3			
CRM-282	Interviews & Interrogations	3			
ECE-100	Intro to Early Childhood Ed.	3	21323U	The Child Care Worker	2
ECE-101	The Developing Child	3	21315U	The Developing Child	
ECE-103	Health, Safety & Nutrition of Young Child	3	21322U	Health, Safety Nutri Child Ed	1
ECE-105	Observation and Assessment of Young Children	3			
ECE-113	Infant and Toddler Curriculum	3			
ECE-201	Language Development	3			
ECE-202	Child, Family & Community	3			
ECE-203	Curriculum Plan-Young Child	3			
ECE-205	Org & Superv-Early Child Facil	3			
EDU-202	Children's Literature	3	21316U	Children's Literature	1
EDU-224	Introduction to Education	3	12480U	Intro to Education	1
EDU-234	Intro Technology for Teachers	3			
EDU-244	Students With Disabilities	3			
FRN-101	Beginning French	4			
FRN-102	Continuatn of Begng French	4			
GRM-101	Beginning German	4			
GRM-102	Continuatn of Begng German	4	11203U	German 2	2
HUM-111	Intro to Humanities I	3	12409U	Intro to Humanities I	2
HUM-112	Intro to Humanities II	3	12413U	Intro to Humanities II	2
HUM-114	Intro Hum III:Contem West Wrl	3			
HUM-125	Intro Non-Western Humanities	3	12420U	Intro Non-Western Humanities	1
HUM-211	War & West Hum Thru Mid Ages	3	12421U	War & Western Hum thru Mid Age	2
HUM-212	War & W.Hum-Renaiss to Present	3	12422U	War & W. Hum-Renaiss to Present	1
HUM-250	Leadership Development Stud	3			
MUS-101	Fundamentals of Music	3			
MUS-102	Intro to Music Literature	3	15245U	Intro to Music Literature	1
MUS-104	Intro to American Music	3	15244U	Intro to American Music	2
JS-106	Intro to Non-Western Music	3	15110U	Intro to NonWestern Music	1

MUS-131	Class Piano I	2	15248U	Class Piano I	1
MUS-132	Class Piano II	2			
MUS-191	Chorus I	1			
MUS-194	Instrumental Ensemble I	1			
MUS-195	Band I	1	15247U	Band I	1
MUS-198	Orchestra I	1			
MUS-294	Instrumental Ensemble II	1			
MUS-295	Band II	1			
MUS-298	Orchestra II	1			
PHL-150	Intro to Philosophy	3	12430U	Intro to Philosophy	1
PHL-151	Intro Non-Western Philosophy	3			
PHL-152	Environmental Ethics	3	10685U	Environmental Ethics	1
PHL-152	Environmental Ethics	3	12454U	Environmental Ethics	1
PHL-153	Medical Ethics	3			
PHL-154	Introduction to Religion	3			
PHL-155	World Religions	3	12138U	World Religions	1
PHL-156	Religion in American Society	3	12433U	Religion in American Society	1
PHL-157	Foundational Religious Texts	3			
PHL-255	Logic	3	12432U	Logic	1
PHL-256	Contemporary Moral Issues	3	12431U	Contemporary Moral Issues	1
PHL-260	Philosophy of Religion	3			
SPN-101	Beginning Spanish	4	11102U	Beginning Spanish	1
SPN-102	Continuation Beginning Spanish	4			
SPN-203	Intermediate Spanish	3			
SPN-204	Continue Intermediate Spanish	3			
THE-133	Introduction to the Theater	3	15423U	Introduction to Theater	1
THE-134	Stagecraft & Theater Lighting	3			
THE-135	Acting I	3	15100U	Acting I	1
THE-235	Acting II	3	15440U	Acting II	1

## Life Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
BIO-100	Introductory Human Biology	3	14210U	Intro to Human Biology	1

BIO-103	Introductory Life Science	3	14220U	Introductory Life Sciences	2
BIO-104	Intro Life Science Lab	1	14221U	Introductory Life Sciences Lab	1
BIO-106	Environmental Science	3	14203U	Environmental Biology	1
BIO-107	Environmental Biology Lab	1	14204U	Environmental Biology Lab	0.5
BIO-113	Plants and Society	4	14225U	Plants and Society	1
BIO-140	Introduction to Evolution	3			
BIO-150	Microbes and Society	3	14213U	Microbes and Society	1
BIO-152	Microbes & Society Laboratory	1	14223U	Microbes & Society Lab	1
BIO-162	Human Heredity	3	14293U	Human Heredity	1
BIO-171	Biology of Human Disease	3	14215U	Biology of Human Disease	1
BIO-185	Foundations Anat & Physiol	5	14214U	Foundations Anat and Physical	2
BIO-201	Fundamentals of Biology I	4	14211U	Fundamentals of Biology I	1
BIO-202	Fundamentals of Biology II	4	14212U	Fundamentals of Biology II	1
BIO-274	Microbiology	4	14227U	Microbiology	1
BIO-281	Anatomy and Physiology I	4			
BIO-282	Anatomy and Physiology II	4	14620U	Human Anat & Physiology II	1

**Mathematics**

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3	13459U	General Math Education	2
<b>MTH-120</b>	<b>College Algebra</b>	3			
MTH-125	Plane Trigonometry	3	13412U	Trigonometry	2
<b>MTH-220</b>	<b>Elements of Statistics</b>	3			
MTH-132	College Algebra & Trigonometry	5			
MTH-135	Calculus W/Analytic Geom I	5	13460U	Calculus 1	1
MTH-135	Calculus W/Analytic Geom I	5	13462U	Calculus I	2
MTH-164	Computer in Mathematics C/C++	4			
MTH-211	Calc for Business & Soc Scienc	4			
MTH-216	Math for Elem Teachers I	3	13466U	Math for Elementary Teachers	1
MTH-217	Math for Elem Teachers II	3	13468U	Math for Elem Teachers II	2
MTH-220	Elements of Statistics	3			
MTH-235	Calculus W/Analytic Geom II	4	13463U	Calculus II	2

MTH-236	Calculus W/Analyt Geom III	4	13464U	Calculus III	2
MTH-240	Differential Equations	3	13465U	Differential Equations	
MTH-250	Modern Linear Algebra	4			

## Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATS-105	Intro to Atmospheric Science	4	14525U	Intro to Atmospheric Science	1
CHM-110	General Organic & BioChem I	4	14333U	General Organic & Biochem I	1
CHM-120	General Chemistry I	4	14320U	General Chemistry I	2
CHM-130	General Chemistry II	4	14335U	General Chemistry II	2
CHM-210	General, Organic & BioChem II	4	14336U	General Organic & Biochem II	1
CHM-220	Organic Chemistry I	5	14334U	Organic Chemistry I	2
CHM-230	Organic Chemistry II	5			
CHM-240	General Biological Chemistry	3			
GEL-101	Introduction to Geology	4	14530U	Introduction to Geology	1
GEL-107	Geology of the Solar System	3	14531U	Geology of the Solar System	1
GEL-206	Environmental Geology	3			
PGE-100	Physical Geography	3			
PGE-102	Physical Geography With Lab	4	14110U	Physical Geography with Lab	1
PGE-240	Global Climate Change	3			
PHY-201	Mechanics and Heat	5	14422U	Mechanics and Heat	2
PHY-202	Waves/Elec/Light & Modrn Phys	5	14423U	Waves Elect. & Modern Physics	2
PHY-215	Mechanics, Wave Motion, Thermo	5	14420U	Mechanics. Wave Motion, Thermo	
PHY-225	Electr, Magnetism, Light, Phys	5	14421U	Elect Mag Light & Modern Physics	2

## Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ANP-102	Intro Biolo Anthro & Archaeol	3	12460U	Intro Biological Anth & Arch	1
ANP-103	Intro to Cultural Anthro	3	12461U	Intro to Cultural Anthropology	1
ECO-101	Introduction to Economics	3	12220U	Introduction to Economics	2

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ECO-110	Principles of Economics:Macro	3	12235U	Principles of Macroeconomics	1
ECO-111	Principles of Economics:Micro	3	12236U	Principles of Microeconomics	1
GEO-130	World Geography	3			
HST-140	History of Western Civ I	3	12154U	History of Western Civ I	
HST-141	History of Western Civ II	3	12153U	History of Western Civ II	
HST-142	History of U S to 1865	3	12150U	US Pre 1865	2
HST-143	History of U S Since 1865	3	12139U	US Post 1865	2
HST-144	Current Hist 1945 to Present	3			
HST-151	African History Survey to 1600	3			
HST-152	African Hist Survey Since 1600	3	112306U	African History Survey Since 1600	1
HST-162	History of Latin America I	3			
HST-163	History of Latin America II	3			
HST-172	History of Middle East to 1453	3			
HST-173	History Middle East Since 1453	3			
HST-182	Hist of Eastern Civ to 1500	3			
HST-183	Hist of East Civ Since 1500	3	12155U	History Eastern Civ Since 1500	1
HST-192	History of World Until 1750	3			
HST-193	Hist of the World Since 1750	3	12165U	History of the World Since 1750	1
HST-210	History of Women of the U.S.	3	12152U	History of Women of the US	1
PSC-150	Intro to Political Science	3	12209U	Intro to Political Science	1
PSC-160	American National Government	3	12219U	Government	2
PSC-161	State and Local Government	3			
PSC-210	Intro to Legal System	3			
PSC-211	The American Presidency	3			
PSC-269	International Relations	3			
<b>PSY-170</b>	<b>General Psychology</b>	<b>3</b>			
SOC-190	Introduction to Sociology	3	12410U	Sociology	2
SOC-290	Social Problems	3			
SOC-291	Criminology	3			
SOC-292	Sociology of Deviance	3			
SOC-294	Urban Sociology	3			



SOC-295	Racial and Ethnic Relations	3	12411U	Racial and Ethnic Relations	1
SOC-298	Sociology of Sex and Gender	3			
SOC-299	Sociology of the Family	3	12414U	Marriage and the Family	1

**STU Student Development**

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
STU-100	Planning for Success	1	17210U	Planning for Success	0,5
STU-101	Career Planning	2			
STU-103	Workplace Ethics	1			

**2023-2024 Running Start Program  
Rockford Public School District No. 205**

**Background:**

*Running Start* is a formal program that allows qualified students from Rockford Public School District No. 205 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students will enroll in a two-year degree completion program in which students take dual credit courses that meet the requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with Rockford Public School District No. 205.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel both in high school and college; at the same time, they may continue to participate in sports and activities at their high schools as their schedule allows. The *Running Start* program provides students additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Rockford Public School District No. 205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Running Start student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$192,000 during the term of this agreement. Participating students will then be financially responsible for paying the remaining balance of tuition and fees, along with covering the costs for any repeated courses and the cost of textbooks and course supplies. The District's financial assistance helps to reduce the overall cost of college for students and their families.

**Recommendation:**

It is recommended that the Rock Valley College Board of Trustees approves the *Running Start* Intergovernmental Agreement with Rockford Public School District No. 205 effective upon approval and signature of both parties. **Attorney reviewed.**

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD  
OF EDUCATION OF  
ROCKFORD PUBLIC SCHOOL DISTRICT NO. 205,  
WINNEBAGO AND BOONE COUNTIES, ILLINOIS  
AND  
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,  
WINNEBAGO COUNTY, ILLINOIS  
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Rockford Public Schools, District No. 205, Winnebago and Boone Counties, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

**WHEREAS**, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

**WHEREAS**, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and senior years of high school; and

**WHEREAS**, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

**WHEREAS**, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

**NOW, THEREFORE, IT IS AGREED** between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

**Section 1 Incorporation of Preamble Recitals**

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

**Section 2 Implementation of Running Start**

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and Rockford Public School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
  - 1) DISTRICT's requirements for earning a high school diploma; and
  - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$192,000 during the term of this Agreement, and also not to exceed a total for 40 enrolled students at one time over a one year period for said instruction. The cap established by this Section may be adjusted as provided in Section 3.M, below.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the Executive Director of COLLEGE and Career Readiness (ED of CCR) within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the ED of CCR with transcripts for all students enrolled in Running Start.

### **Section 3 DISTRICT Obligations**

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start, identifying a minimum of five (5) and maximum of twenty (20) eligible students to participate in Running Start per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. ED of CCR to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 205 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$192,000 per year. Subject to COLLEGE availability, the DISTRICT will make final determination on the number of students enrolled in the Running Start program and their course

selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.

- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

#### **Section 4 COLLEGE Obligations**

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent

in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.

J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 205 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

### **Section 5 Participating DISTRICT Students' Obligations**

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic

Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.

- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

### **Section 6 Shared Obligations and Understandings of the Parties**

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under



this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

### **Section 7 Participation in Running Start Program by Students with Disabilities**

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
  - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
  - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
  - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of

1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

### **Section 8 Miscellaneous Provisions**

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2024. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Rockford Public School District No. 205  
Att'n: Superintendent  
501 7th St.  
Rockford, IL 61104  
Facsimile: (815) 972-3404

with a copy to counsel;

Lori Hoadley  
Rockford Public Schools  
501 7<sup>th</sup> St.  
Rockford, IL 61104  
Facsimile: (815) 966-3905  
Email: [Lori.Hoadley@rps205.com](mailto:Lori.Hoadley@rps205.com)

If to COLLEGE:

Illinois Community COLLEGE  
DISTRICT No. 511  
Att'n: Chief Academic Officer  
3301 North Mulford Rd.  
Rockford, IL 61114  
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski  
Robbins-Schwartz  
55 W. Monroe St. – Suite 800  
Chicago, IL 60603-5144  
Facsimile: (312) 332-7768  
Email: [jperkoski@robbins-schwartz.com](mailto:jperkoski@robbins-schwartz.com)

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

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- I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

**WHEREFORE**, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education  
 Rockford Public  
 Schools District No. 205  
 Winnebago and Boone  
 Counties, Illinois**

**Board of Trustees  
 Illinois Community COLLEGE  
 District No. 511  
 Winnebago County, Illinois**

Denise Pearson  
**President**

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**President**

Jane Stanford  
**Secretary**

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**Secretary**

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**Date**

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**Date**

**APPENDIX A**  
**DISTRICT Running Start Program Process Procedures**

**Pre-Selection Criteria for DISTRICT High School Students**

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra, one year of Geometry or Integrated Math 1 and Integrated Math 2 with a grade of "B" or higher in each semester by the end of the sophomore year.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

## APPENDIX B

### DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "ED of CCR" refers to Rockford Public Schools Executive Director of COLLEGE & Career Readiness. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to ED of CCR.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. ED of CCR submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to ED of CCR to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, ED of CCR will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT ED of CCR and/or staff manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT ED of CCR will send transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to ED of CCR for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school

graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to ED of CCR for each semester completed by participating students within two weeks of final grades posting.

## APPENDIX C

### Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: [www.rockvalleycollege.edu/studenthandbook](http://www.rockvalleycollege.edu/studenthandbook). Adherence to all policies is essential and required to remain in the *Running Start Program*.

#### **ADVISING & COMMUNICATION**

*Running Start* students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

#### **ATTENDANCE POLICY**

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

#### **MAINTAINING ACADEMIC INTEGRITY**

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

#### **ACADEMIC EARLY WARNING**

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. "Academic Alert" is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

#### **ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)**

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to ensure academic recovery.

#### **DISMISSAL FROM PROGRAM**

All *Running Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.



- Failure to participate in the IARP meetings during the probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- Receiving a failing grade in a required academic core and/or prerequisite course.

In addition, students in their **first year** of *Running Start* may also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

**Appendix D**  
**Running Start Program Course Offerings 2023-2024**  
**Running Start Courses Approved to be taken at an RVC Campus**

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1			
FWS-116	Step Aerobics	1			
FWS-119	Cardio Kickboxing	1			
FWS-121	Cardio Fitness & Conditioning	1	16021U	Cardio Fitness & Conditioning	1
FWS-126	Beginning Weight Lifting	1	16399U	Beginning Weightlifting	1
FWS-127	Advanced Weight Lifting	2			
FWS-128	Sports Performance Fitness	1			
FWS-131	Basketball & Touch Football	1			
FWS-133	Power Volleyball	1	16018U	Power Volleyball	1
FWS-151	Tae Kwon Do	1	16019U	Tae Kwon Do	1
FWS-220	Intro Career Opportunity in PE	3			
FWS-231	Contemporary Health Issues	3			
FWS-233	Community Health	3			
FWS-235	Alcohol and Drug Education	3			
FWS-236	Human Sexuality	3			
FWS-237	Nutrition for Optimum Living	3	16020U	Nutrition for Optimum Living	1
FWS-243	First Aid/Gen Safety/CPR/AED	3	16015U	First Aid and General Safety	1
FWS-250	Introduction Sport Management	3	0668U	Intro to Sports Management	1
FWS-253	Introduction to Coaching	3			
FWS-254	ASEP Sport First Aid and CPR	3			
FWS-255	Sociology of Sport	3			
FWS-256	History of Phy Ed & Sport	3			
FWS-258	Sport & Exercise Psychology	3			
FWS-260	Intro to Exercise Science	3			
FWS-261	Nutrition for Fitness&Sport	3			
FWS-263	Nutrit, Exercise & Weight Cntr	3			
FWS-265	Personal Fitness and Wellness	3			

FWS-266	Personal Trng I-Concepts&Appl	3			
FWS-267	Persnl Trng II-Concepts&Appl.	3			
HLT-110	Medical Terminology	2	21513U	Medical Terminology	2
HLT-110	Medical Terminology	2	50111U	Medical Terminology	1

### Business

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATG-110	Financial Accounting	4	13467U	Calc for Bus & Social Studies	1
ATG-111	Managerial Accounting	4			
BUS-101	Introduction to Business	3	21150U	Introduction to Business	1
BUS-103	Business Mathematics	3			
BUS-105	Consumer Econ and Prsnl Fin	3			
BUS-130	Entrepreneurship Principles	3			
BUS-131	Entrepreneurship Planning	3			
BUS-170	Intro Organizational Behavior	3	12414U	Intro Organizational Behavior	1
BUS-200	Legal Environment in Bus	3			
BUS-223	Business Statistics	3			
BUS-230	Entrepreneurship Capstone	3			
BUS-279	Principles of Finance	3			
BUS-282	International Business	3			
MGT-170	Business Communications	3			
MGT-270	Principles of Management	3			
MGT-271	Human Resource Manage	3			
MGT-274	Leadership	3			
MKT-260	Principles of Marketing	3	21145U	Principles of Marketing	1
MKT-265	Salesmanship	3			
MKT-266	Principles of Advertising	3			
MKT-288	Customer Relations	3			
OFF-118	Computer Keyboarding	1	21120U	Keyboarding	1

### Communications

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
COM-113	Intro to Public Relations	3			

COM-119	News Writing	3				
COM-120	News Editing	3				
COM-130	Intro to Mass Communication	3	10672U	Intro to Mass Communication		1
COM-140	Writing for Multimedia	3				
COM-156	Audio Production I	3	15183U	Audio Production I		1
COM-157	Video Production I	3	15184U	Visual Production I		1
COM-208	Screenwriting	3				
COM-218	Broadcast Performance	3				
COM-221	Photojournalism	3				
COM-251	Film History and Appreciation	3	15113U	Fim History and Appreciation		1
COM-252	International History of Film	3	15430U	International History of Film		1
COM-256	Advanced Audio Production	3	15185U	Advanced Audio Production		1
COM-257	Advanced Video Production	3	15186U	Advanced Video Production		1
COM-260	Advanced Post-Production	3				
COM-296	Documentary Production	3				
COM-297	Motion Picture Production	3				
ENG-101	Composition I	3	10300U	English 11	2,2	
ENG-101	Composition I	3	10400U	English 12	2,2	
ENG-103	Composition II	3	10420U	Composition II		2
ENG-108	Intro Creative Writing	3				
ENG-109	Creative Writing II	3				
ENG-110	Intro to Technical Writing	3				
ENG-200	Language, Power & Public Life	3				
LIT-101	Introduction to Literature	3	10124U	Intro to Literature		1
LIT-139	Mythology	3	10120U	Mythology		2
LIT-140	The Bible As Literature	3	10310U	The Bible as Literature		1
LIT-141	Film and Literature	3				
LIT-142	Exploring Literature: Poetry	3	10676U	Exploring Literature - Poetry		1
LIT-144	Exploring Literature: Fiction	3	10119U	Exploring Literature - Fiction		1
LIT-152	Multicultural American Lit	3				
LIT-154	Intro Non-Western Literature	3	10123U	Intro to NonWestern Literature		1

LIT-201	American Lit Before 1865	3	10118U	Amer Lit Col Days to Civil War	2
LIT-202	American Literature Since 1865	3			
SPH-131	Fundamentals of Communication	3	10676U	Fundamentals of Communication	1
SPH-201	Interpersonal Communication	3			
SPH-202	Intercultural Communication	3			
SPH-211	Group Leadership	3			

### Computers and Information Systems

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3	13447U	Intro Computers & Info Systems	1
CIS-120	Intro to Microsoft Word	1			
CIS-121	Introduction to Excel	1			
CIS-124	Introduction to Powerpoint	1			
CIS-130	Introduction to Access	2			
CIS-170	Programming Logic & Design	3	13445U	Programming Logic & Design	1
CIS-180	Intro to Visual Basic Prgrmng.	4	13444U	Intro to Visual Basic Prgrmng	1
CIS-240	Intro to Java Programming	4	13448U	Computer Science A	2
CIS-245	Program Android-Mobile Devices	4			
CIS-254	Database Programming	4			
CIS-276	Intro to C/C++ Programming	4	13449U	Intro to C/C++ Programming	2
CIS-277	Advanced C/C++ Programming	4			
CIS-279	Visual C# Programming	4			
CIS-280	Program iOS Apple Mobile Dev	4			
CIS-290	Special Topics in CIS	1			
CIS-291	Internship Field Project	1			
GAT-101	Intro to Graphic Arts Tech	4	51102U	Graphic Arts Technology	2
GAT-110	Introduction to Photoshop	2	15181U	Introduction to Photoshop	1
GAT-115	Introduction to Illustrator	2	15182U	Introduction to Illustrator	1
GAT-150	Typography	2			
GAT-178	Fundamentals of Desktop Publis	3			
GAT-190	Image Generation and Output	2			
GAT-215	Advanced Illustrator	2			

GAT-220	Adv Photoshop Grap Arts Indus.	3			
PCT-110	Networking Essentials	3			
PCT-111	Windows Active Directory	3			
PCT-112	Windows Server Fundamentals	3			
PCT-113	Microsoft Win Infrastructure	3			
PCT-120	Cisco Networking I	4	21223U	Cisco Networking I	
PCT-122	Cisco Networking II	4	21224U	Cisco Networking II	
PCT-124	Cisco Networking III	4	21225U	Cisco Networking III	
PCT-126	Cisco Networking IV	4	21226U	Cisco Networking IV	
PCT-130	Intro Network Security Fndmntl	3			
PCT-132	Advanced Network Security	3			
PCT-140	IP Telephony I	4			
PCT-142	IP Telephony II	4			
PCT-211	VMWare vSphere:Install/Config	3			
PCT-262	A+ Essentials	3			
PCT-270	Introduction to Unix/Linux	3			
PCT-275	Cisco Firewall Design	4			
PCT-290	Special Topic in PC Tech	1			
WEB-101	Programming Related-Internet	4	15159U	Fundamentals of Web Design	2
WEB-102	Adv Program Related - Internet	4			
WEB-111	Introduction to Multimedia	3			
WEB-225	Digital Photography	3			
WEB-233	Introduction to Javascript	4			
WEB-234	PHP Programming	4			

### Engineering and Technology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	12551U	Introduction to Engineering	1
EGR-135	Engineering Graphics/CAD	4	21553U	Engineering Graphics/CAD	1
EGR-206	Statics	3	12554U	Statics (Engineering)	1
EGR-207	Dynamics	3	12555U	Dynamics (Engineering)	1
EGR-221	Elem Mech of Defmabl Bodies	3			
EGR-231	Engineering Circuit Analysis	4	12556U	Engineering Circuit Analysis	1

EGR-250 Digital Electronics 4

## Humanities / Fine Arts

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	15118U	Drawing and Composition 1	1
ART-102	Drawing and Composition II	3			
ART-103	Design I	3			
ART-111	Painting I	3			
ART-121	Ceramics I	3	15170U	Ceramics	1
ART-122	Ceramics II	3			
ART-131	Introduction to Visual Art	3	15117U	Intro to Visual Arts	2
ART-141	Intro Non-Western Visual Art	3	15111U	Intro to NonWestern Visual Art	1
ART-201	Life Drawing	3			
ART-203	Design II	3			
ART-212	Painting II	3			
ART-216	Relief Printmaking	3			
ART-251	History of Art I	3	15112U	History of Art I	1
ART-252	History of Art II	3	15116U	History of Art II	1
CRM-101	Intro to Criminal Justice	3		Intro to Criminal Justice	2
CRM-102	Intro to Probation & Parole	3			
CRM-103	Intro to Corrections	3			
CRM-104	Intro to Private Security	3			
CRM-105	Police Report Writing	3			
CRM-120	Criminal Investigation	3	17209U	Criminal Investigation	1
CRM-120	Criminal Investigation	3		Criminal Investigation	2
CRM-125	Criminal Proced & Civil Rights	3			
CRM-127	Ethics in Law Enforcement	3			
CRM-210	Criminal Law	3			
CRM-225	Juvenile Procedures	3			
CRM-260	Police Organization & Admin	3			
CRM-271	Patrol Procedures	3			
CRM-281	Rules of Evidence	3			
CRM-282	Interviews & Interrogations	3			

ECE-100	Intro to Early Childhood Ed.	3	21323U	The Child Care Worker	2
ECE-101	The Developing Child	3	21315U	The Developing Child	
ECE-103	Health, Safety & Nutrition of Young Child	3	21322U	Health. Safety Nutri Child Ed	1
ECE-105	Observation and Assessment of Young Children	3			
ECE-113	Infant and Toddler Curriculum	3			
ECE-201	Language Development	3			
ECE-202	Child, Family & Community	3			
ECE-203	Curriculum Plan-Young Child	3			
ECE-205	Org & Superv-Early Child Facil	3			
EDU-202	Children's Literature	3	21316U	Children's Literature	1
EDU-224	Introduction to Education	3	12480U	Intro to Education	1
EDU-234	Intro Technology for Teachers	3			
EDU-244	Students With Disabilities	3			
FRN-101	Beginning French	4			
FRN-102	Continuatn of Begng French	4			
GRM-101	Beginning German	4			
GRM-102	Continuatn of Begng German	4	11203U	German 2	2
HUM-111	Intro to Humanities I	3	12409U	Intro to Humanities I	2
HUM-112	Intro to Humanities II	3	12413U	Intro to Humanities II	2
HUM-114	Intro Hum III:Contem West Wrl	3			
HUM-125	Intro Non-Western Humanities	3	12420U	Intro Non-Western Humanities	1
HUM-211	War & West Hum Thru Mid Ages	3	12421U	War & Western Hum thru Mid Age	2
HUM-212	War & W.Hum-Renaiss to Present	3	12422U	War & W. Hum-Renaiss to Present	1
HUM-250	Leadership Development Stud	3			
MUS-101	Fundamentals of Music	3			
MUS-102	Intro to Music Literature	3	15245U	Intro to Music Literature	1
MUS-104	Intro to American Music	3	15244U	Intro to American Music	2
MUS-106	Intro to Non-Western Music	3	15110U	Intro to NonWestern Music	1
MUS-131	Class Piano I	2	15248U	Class Piano I	1
MUS-132	Class Piano II	2			
MUS-191	Chorus I	1			
MUS-194	Instrumental Ensemble I	1			
MUS-195	Band I	1	15247U	Band I	1



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MUS-198	Orchestra I	1				
MUS-294	Instrumental Ensemble II	1				
MUS-295	Band II	1				
MUS-298	Orchestra II	1				
PHL-150	Intro to Philosophy	3	12430U	Intro to Philosophy		1
PHL-151	Intro Non-Western Philosophy	3				
PHL-152	Environmental Ethics	3	10685U	Environmental Ethics		1
PHL-152	Environmental Ethics	3	12454U	Environmental Ethics		1
PHL-153	Medical Ethics	3				
PHL-154	Introduction to Religion	3				
PHL-155	World Religions	3	12138U	World Religions		1
PHL-156	Religion in American Society	3	12433U	Religion in American Society		1
PHL-157	Foundational Religious Texts	3				
PHL-255	Logic	3	12432U	Logic		1
PHL-256	Contemporary Moral Issues	3	12431U	Contemporary Moral Issues		1
PHL-260	Philosophy of Religion	3				
SPN-101	Beginning Spanish	4	11102U	Beginning Spanish		1
SPN-102	Continuation Beginning Spanish	4				
SPN-203	Intermediate Spanish	3				
SPN-204	Continue Intermediate Spanish	3				
THE-133	Introduction to the Theater	3	15423U	Introduction to Theater		1
THE-134	Stagecraft & Theater Lighting	3				
THE-135	Acting I	3	15100U	Acting I		1
THE-235	Acting II	3	15440U	Acting II		1

### Life Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
BIO-100	Introductory Human Biology	3	14210U	Intro to Human Biology	1
BIO-103	Introductory Life Science	3	14220U	Introductory Life Sciences	2
BIO-104	Intro Life Science Lab	1	14221U	Introductory Life Sciences Lab	1
BIO-106	Environmental Science	3	14203U	Environmental Biology	1
BIO-107	Environmental Biology Lab	1	14204U	Environmental Biology Lab	0.5
BIO-113	Plants and Society	4	14225U	Plants and Society	1

BIO-140	Introduction to Evolution	3			
BIO-150	Microbes and Society	3	14213U	Microbes and Society	1
BIO-152	Microbes & Society Laboratory	1	14223U	Microbes & Society Lab	1
BIO-162	Human Heredity	3	14293U	Human Heredity	1
BIO-171	Biology of Human Disease	3	14215U	Biology of Human Disease	1
BIO-185	Foundations Anat & Physiol	5	14214U	Foundations Anat and Physical	2
BIO-201	Fundamentals of Biology I	4	14211U	Fundamentals of Biology I	1
BIO-202	Fundamentals of Biology II	4	14212U	Fundamentals of Biology II	1
BIO-274	Microbiology	4	14227U	Microbiology	1
BIO-281	Anatomy and Physiology I	4			
BIO-282	Anatomy and Physiology II	4	14620U	Human Anat & Physiology II	1

### Mathematics

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3	13459U	General Math Education	2
MTH-120	College Algebra	3			
MTH-125	Plane Trigonometry	3	13412U	Trigonometry	2
MTH-132	College Algebra & Trigonometry	5			
MTH-135	Calculus W/Analytic Geom I	5	13460U	Calculus 1	1
MTH-135	Calculus W/Analytic Geom I	5	13462U	Calculus I	2
MTH-164	Computer in Mathematics C/C++	4			
MTH-211	Calc for Business & Soc Scienc	4			
MTH-216	Math for Elem Teachers I	3	13466U	Math for Elementary Teachers	1
MTH-217	Math for Elem Teachers II	3	13468U	Math for Elem Teachers II	2
MTH-220	Elements of Statistics	3			
MTH-235	Calculus W/Analytic Geom II	4	13463U	Calculus II	2
MTH-236	Calculus W/Analyt Geom III	4	13464U	Calculus III	2
MTH-240	Differential Equations	3	13465U	Differential Equations	1
MTH-250	Modern Linear Algebra	4			

### Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
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ATS-105	Intro to Atmospheric Science	4	14525U	Intro to Atmospheric Science	1
CHM-110	General Organic & BioChem I	4	14333U	General Organic & Biochem I	1
CHM-120	General Chemistry I	4	14320U	General Chemistry I	2
CHM-130	General Chemistry II	4	14335U	General Chemistry II	2
CHM-210	General, Organic & BioChem II	4	14336U	General Organic & Biochem II	1
CHM-220	Organic Chemistry I	5	14334U	Organic Chemistry I	2
CHM-230	Organic Chemistry II	5			
CHM-240	General Biological Chemistry	3			
GEL-101	Introduction to Geology	4	14530U	Introduction to Geology	1
GEL-107	Geology of the Solar System	3	14531U	Geology of the Solar System	1
GEL-206	Environmental Geology	3			
PGE-100	Physical Geography	3			
PGE-102	Physical Geography With Lab	4	14110U	Physical Geography with Lab	1
PGE-240	Global Climate Change	3			
PHY-201	Mechanics and Heat	5	14422U	Mechanics and Heat	2
PHY-202	Waves/Elec/Light & Modrn Phys	5	14423U	Waves Elect. & Modern Physics	2
PHY-215	Mechanics, Wave Motion, Thermo	5	14420U	Mechanics, Wave Motion, Thermo	
PHY-225	Electr, Magnetism, Light, Phys	5	14421U	Elect Mag Light & Modern Physics	2

### Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ANP-102	Intro Biolo Anthro & Archaeol	3	12460U	Intro Biological Anth & Arch	1
ANP-103	Intro to Cultural Anthro	3	12461U	Intro to Cultural Anthropology	1
ECO-101	Introduction to Economics	3	12220U	Introduction to Economics	2
ECO-110	Principles of Economics:Macro	3	12235U	Principles of Macroeconomics	1
ECO-111	Principles of Economics:Micro	3	12236U	Principles of Mircoeconomics	1
GEO-130	World Geography	3			
HST-140	History of Western Civ I	3	12154U	History of Western Civ I	
HST-141	History of Western Civ II	3	12153U	History of Western Civ II	
HST-142	History of U S to 1865	3	12150U	US Pre 1865	2

HST-143	History of U S Since 1865	3	12139U	US Post 1865	2
HST-144	Current Hist 1945 to Present	3			
HST-151	African History Survey to 1600	3			
HST-152	African Hist Survey Since 1600	3	112306U	African History Survey Since 1600	1
HST-162	History of Latin America I	3			
HST-163	History of Latin America II	3			
HST-172	History of Middle East to 1453	3			
HST-173	History Middle East Since 1453	3			
HST-182	Hist of Eastern Civ to 1500	3			
HST-183	Hist of East Civ Since 1500	3	12155U	History Eastern Civ Since 1500	1
HST-192	History of World Until 1750	3			
HST-193	Hist of the World Since 1750	3	12165U	History of the World Since 1750	1
HST-210	History of Women of the U.S.	3	12152U	History of Women of the US	1
PSC-150	Intro to Political Science	3	12209U	Intro to Political Science	1
PSC-160	American National Government	3	12219U	Government	2
PSC-161	State and Local Government	3			
PSC-210	Intro to Legal System	3			
PSC-211	The American Presidency	3			
PSC-269	International Relations	3			
SOC-190	Introduction to Sociology	3	12410U	Sociology	2
SOC-290	Social Problems	3			
SOC-291	Criminology	3			
SOC-292	Sociology of Deviance	3			
SOC-294	Urban Sociology	3			
SOC-295	Racial and Ethnic Relations	3	12411U	Racial and Ethnic Relations	1
SOC-298	Sociology of Sex and Gender	3			
SOC-299	Sociology of the Family	3	12414U	Marriage and the Family	1

### STU Student Development

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
STU-100	Planning for Success	1	17210U	Planning for Success	0.5
STU-101	Career Planning	2			

STU-103

Workplace Ethics

1

**Amendment to Operations Calendar FY2022-FY2024  
Board Report #7899 (Approved 01/25/2022)**

**Background:** Rock Valley College combined the Academic and Operations Calendar in past years as one calendar. However, on March 27, 2018, Board Report #7496 separated the Academic and Operations Calendar into two separate calendars.

The Operations Calendar subset includes dates the College is closed, and there will be no access to College buildings, offices, and student services. The primary use for this calendar is to communicate to the public and college community the dates when College operations are affected. On January 25, 2022, the Rock Valley College Board of Trustees approved the FY2022-FY2024 Operations Calendar on Board Report #7899.

On May 23, 2023, Board Report #8043 was approved by the Rock Valley College Board of Trustees, stating that beginning in 2023 and each year thereafter, Rock Valley College will remain closed between the Christmas Day and New Year's Eve Day holidays. This will require an amendment to the FY2024 Operations Calendar.

**Recommendation:** It is recommended that the Board of Trustees approves the Amendment to the FY2024 Operations Calendar, approved on Board Report #7899, January 25, 2022.

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Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

Attachment: FY2024 Operations Calendar

**OPERATIONS CALENDAR FY2024**  
**Amended as of September 26, 2023**

**2023 SUMMER SEMESTER**

July 4 (Friday) .....Holiday/College Closed

**2023 FALL SEMESTER**

September 2, 3 (Saturday, Sunday) ..... College Closed  
September 4 (Monday).....Holiday/College Closed  
September 5 (Tuesday)..... Faculty & Staff Development Day/Offices Closed  
November 23, 24 (Thursday, Friday).....Holiday/College Closed  
November 25, 26 (Saturday, Sunday) ..... College Closed  
December 22 (Friday) ..... Observed Holiday/College Closed  
December 24, 25 (Sunday, Monday).....Holiday College Closed  
December 26, 27, 28 (Tuesday, Wednesday, Thursday).....College Closed  
December 29 (Friday) ..... Observed Holiday/College Closed  
December 31 (Sunday) ..... Holiday/College Closed

**2024 SPRING SEMESTER**

January 1 (Monday) .....Holiday/College Closed  
January 15 (Monday) .....Holiday/College Closed  
March 10-17 (Sunday-Sunday)..... College Open/No Students  
March 28 (Thursday)..... Faculty & Staff Development Day/Offices Closed  
March 29 (Friday).....Holiday/College Closed  
March 30, 31 (Saturday, Sunday)..... College Closed

**2024 SUMMER SEMESTERS**

May 25, 26 (Saturday, Sunday) ..... College Closed  
May 27 (Monday) .....Holiday/College Closed  
June 19 (Wednesday) .....Holiday/College Closed

**OPERATIONS CALENDAR FY2024**  
**Amended as of September 26, 2023**

**2023 SUMMER SEMESTER**

July 4 (Friday) .....Holiday/College Closed

**2023 FALL SEMESTER**

September 2, 3 (Saturday, Sunday) ..... College Closed  
September 4 (Monday).....Holiday/College Closed  
September 5 (Tuesday)..... Faculty & Staff Development Day/Offices Closed  
November 23, 24 (Thursday, Friday).....Holiday/College Closed  
November 25, 26 (Saturday, Sunday) ..... College Closed  
December 22 (Friday) ..... Observed Holiday/College Closed  
December 24, 25 (Sunday, Monday).....Holiday College Closed  
**December 26, 27, 28 (Tuesday, Wednesday, Thursday).....College Closed**  
December 29 (Friday) ..... Observed Holiday/College Closed  
December 31 (Sunday) ..... Holiday/College Closed

**2024 SPRING SEMESTER**

January 1 (Monday) .....Holiday/College Closed  
January 15 (Monday) .....Holiday/College Closed  
March 10-17 (Sunday-Sunday)..... College Open/No Students  
March 28 (Thursday)..... Faculty & Staff Development Day/Offices **Closed**  
March 29 (Friday).....Holiday/College Closed  
March 30, 31 (Saturday, Sunday)..... College Closed

**2024 SUMMER SEMESTERS**

May 25, 26 (Saturday, Sunday) ..... College Closed  
May 27 (Monday) .....Holiday/College Closed  
June 19 (Wednesday) .....Holiday/College Closed



**Operations Calendar for FY2025**

**Background:** Rock Valley College combined the Academic and Operations Calendar in past years as one calendar. However, on March 27, 2018, Board Report #7496 separated the Academic and Operations Calendar into two separate calendars.

The Board of Trustees approved the following Board Reports in reference to the Operations Calendar:

- March 27, 2018; Board Report #7496 - Amendment to Board Report #7140 College Hours of Operation
- August 25, 2020; Board Report #7745 - Amendment to the 2020-2021 Operations Calendar
- January 25, 2022; Board Report #7899 - Amendment to the FY2024 Operations Calendar

The FY2025 Operations Calendar subset includes dates the College is closed, and there will be no access to College buildings, offices, and student services. The primary use for this calendar is to communicate to the public and college community the dates when College operations are affected.

**Recommendation:** It is recommended that the Board of Trustees approves the FY2025 Operations Calendar.

\_\_\_\_\_  
Howard J. Spearman, Ph.D.  
President

Board Approval: \_\_\_\_\_  
Secretary, Board of Trustees

Attachment: FY2025 Operations Calendar

# OPERATIONS CALENDAR FY2025

## **2024 SUMMER SEMESTER**

July 4 (Thursday).....Holiday/College Closed

## **2024 FALL SEMESTER**

August 31 (Saturday) ..... College Closed  
September 1 (Sunday) ..... College Closed  
September 2 (Monday).....Holiday/College Closed  
September 3 (Tuesday)..... Faculty & Staff Development Day/Offices Closed  
November 28, 29 (Thursday, Friday).....Holiday/College Closed  
November 30 (Saturday) ..... College Closed  
December 1 (Sunday) ..... College Closed  
December 24, 25 (Tuesday, Wednesday) .....Holiday/College Closed  
December 26, 27, 30 (Thursday, Friday, Monday).....College Closed  
December 31 (Tuesday).....Holiday/College Closed

## **2025 SPRING SEMESTER**

January 1 (Wednesday) .....Holiday/College Closed  
January 20 (Monday) .....Holiday/College Closed  
March 9-16 (Sunday-Sunday)..... Spring Recess College Open/No Students  
April 17 (Thursday)..... Faculty & Staff Development Day/Offices Closed  
April 18, 19, 20 (Friday, Saturday, Sunday).....Holiday/College Closed

## **2025 SUMMER SEMESTER**

May 24, 25 (Saturday, Sunday) ..... College Closed  
May 26 (Monday) .....Holiday/College Closed  
June 19 (Thursday).....Holiday/College Closed

**Rock Valley College Student Trustee Report**  
**Juan Noguera, Student Trustee**  
**Board of Trustees Meeting, September 26, 2023**

1. On September 1st, the last day of the welcome week took place. The itinerary of this event consisted of a leadership training session in which members and advisors of the various clubs that are a part of the Student Life Department attended. The training included breakout sessions, event planning, and decision-making exercises. Members of the Cabinet accompanied students during the decision-making exercise, which opened the door for discussion and leadership learning.
2. The Hispanic committee at RVC has prepared interactive and educational events for all students throughout Hispanic Heritage Month. The main kick-off event was held on September 18th, which consisted of food, music, Loteria (traditional Latino bingo game), as well as the presence of clubs. Other events, such as an E-sports FIFA tournament and Kahoot game, are set to take place throughout October.
3. The Intercultural Student Services Department took students on their annual field trip to the National Mexican Museum of Art in Chicago on September 22nd. Students attended the museum and dined at an authentic Mexican restaurant.
4. Each club at RVC has its own unique identity and purpose, thus contributing to creating a sense of belonging to the diverse community of students. It would be beneficial for the college's leaders to see the positive impacts generated by the clubs. In order to achieve this goal, I am collaborating with clubs to produce a video in which members of the clubs speak about the positive impact clubs have had on their college experience at RVC. At this stage, recording sessions are taking place, with the goal of displaying the finalized video at the regular board meeting in October.
5. On September 24th, the RVC Foundation hosted a community and Alumni tailgate event on the main campus. This event welcomed former RVC students and the local community to a family-friendly event.

**Rock Valley College Board of Trustees  
Freedom of Information Act Report  
August 15 – September 15, 2023**

Date Received	FOIA#	Requestor	Request	Response Date
8/24/2023	2024-06	Christopher Schreiner, American Transparency	Pursuant to the FOIA, this is a request for an electronic copy of all payment transactions for Rock Valley College for calendar year 2022 or fiscal year 2021-2022.	8/28/2023
8/25/2023	2024-07	Muriel Bean, Mennonite College of Nursing, ISU	<p>I am seeking the following FERPA directory information for students who are currently in their freshmen and sophomore year at your community college.</p> <ul style="list-style-type: none"> <li>i. Student Name;</li> <li>ii. Student local and permanent address and telephone number;</li> <li>iii. Student e-mail address (college-issued only);</li> <li>iv. Current and past term status (full-time, part-time);</li> <li>v. Classification (freshman, sophomore, undergraduate, graduate, etc.);</li> <li>vi. Expected graduation date;</li> <li>vii. Academic unit;</li> <li>viii. Major;</li> <li>ix. Dates of attendance;</li> <li>x. The most recent educational agency or institution attended prior to enrollment at your college.</li> </ul>	9/8/2023 Approved in part pursuant to FERPA
9/1/2023	2024-08	Ryan Evans	submit a data request for access to directory information. This includes all students enrolled for the Fall 2023 term at your school (Undergrad and Graduate). The information I would like includes; Name, address, Class Standing, phone number, Major, E-mail.	9/8/2023 Approved in part pursuant to FERPA